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# How to "Clear Your Cache / Cookies"

2023-09-08 - Christine Clevenger - General

#### Google Chrome

### Desktop

- 1. On your computer, open **Chrome**.
- 2. At the top right, click the three vertical dots.
- 3. Click More tools > Clear browsing data.
- 4. At the top, choose a time range. To delete everything, select **All time**.
- Next to Cookies and other site data and Cached images and files, check the boxes.
- 6. Click Clear data.

Safari

#### Mac

- 1. Open Safari.
- 2. Choose **Safari > Preferences** on the toolbar at the top of your screen.
- 3. Click Privacy.
- 4. Select Manage Website Data.
- 5. Click Remove All.

# **Firefox**

- 1. Click the menu button  $\equiv$  and select Settings.
- 2. Select the Privacy & Security panel.
- 3. In the Cookies and Site Data section, click Clear Data....

<b>ලි</b> General	Cookies and Site Data		
Home	Clear Data	×	C <u>l</u> ear Data
Q Search	Clearing all cookies and site data stored by Firefox may sign you out of websites a	and	<u>M</u> anage Data
Privacy & Security	remove offline web content. Clearing cache data will not affect your logins.	M	lanage E <u>x</u> ceptions
🗘 Sync	Cookies and <u>Site Data (2.3 MB)</u> You may get signed out of websites if cleared		
	Cached Web Content (856 MB)		
	Will require websites to reload images and data		Exceptions
	Clear Cance	el	Saved <u>L</u> ogins

- 4. Remove the check mark in front of **Cookies and Site Data**.
  - For more information about managing site data, see <u>Manage local site storage</u> settings.
- 5. With *Cached Web Content* check marked, click the Clear button.
- 6. Close the Settings page. Any changes you've made will automatically be saved.

**Tip:** Here's another way to clear the Firefox cache:

- 1. Click the menu button  $\equiv$  to open the menu panel.
- 2. Click History and select Clear Recent History....
- Next to Time range to clear, choose Everything from the drop-down menu, select Cache in the items list, make sure other items you want to keep are not selected and then click the OK button.

# **Microsoft Edge**

To clear your browsing data in Microsoft Edge:

- 1. Select Settings and more > Settings > Privacy, search, and services .
- Under Clear browsing data > Clear browsing data now, select Choose what to clear.
- 3. Under **Time range**, choose a time range from the drop-down menu.
- Choose the types of browsing data you want to clear (see the <u>table below</u> for descriptions).

For example, you may want to remove browsing history and cookies but keep passwords and form fill data.

5. Select Clear now.