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Zoom Features: How to share and optimize a video

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Starting a New Screen Share to play a video and enabling sound

1. Click the Share Screen button located in your meeting controls.



2. Select the screen you with to share

	Basic	Advanced	
		2	- - -
Screen 1	Screen 2	Whiteboard	iPhone/iPad
Share computer sound	Optimize for full screen video clip		Share

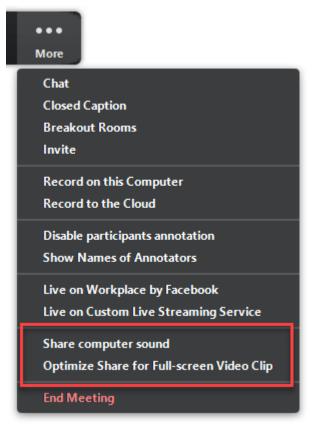
- 3. You should check off Share computer sound so that that participants can hear the video
- 4. If you will be playing the video full screen, check off Optimize for full screen video clip
- 4. Click Share Screen.

Share Computer Sound: if you check this option, any sound played by your computer will be shared in the meeting.

Optimize for full screen video clip: Check this if you will be sharing a video clip in full screen mode. Do not check this otherwise, as it may cause the shared screen to be blurry.

Video options While already Screen Sharing

1. Click **More** in the screen share controls.



- 2. Click Share computer sound and/or Optimize Share for Full-screen Video Clip to enable it.
- 3. Start playing your video while sharing your screen.
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