



## Windows 11 | Features and Changes

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1. Action Center, Notifications, & Calendar: Locate your quick settings and view your notifications

1. Action Center Shortcut: **Windows Key + A**
2. Sound Output Shortcut: **CRTL + Windows Key + V**
3. Notifications Shortcut: **Windows Key + N**

1. Snap Assist and Multitasking: Drag and drop your window to the top of your screen to choose a layout

**Icons Menu:**

Cut (CTRL + X)

Copy (CTRL + C)

Paste (CTRL + V)

Rename (fn + F2)

Share

Delete