

Knowledgebase > Desktop Computing and Printing > Printing Options for Macs

## Printing Options for Macs

Anthony Dardano - 2018-10-11 - Desktop Computing and Printing

For printing options [especially pertaining to Macs at the COM], you'll need to make choices at the printer itself. As you select your print job, press "Options" found at the bottom of the screen.



For choosing how the print job is prepared, you'll notice a drop-down menu for "Duplex". Select "Simplex" for single-sided printouts. You'll also notice stapling options!

Jecule Pl	IIIL	The second second	2 Child
Duplex:	Simplex		
Color Mode:	B/W Pages		
Stapling:	No Stapling		
Hole Punch:	Hole Punch 3		
Copy Count:	- 1		
Page Range:	- 1	- 2.	+
Paper Catalog:	Automatic		
-		✓ m+m	

For double-sided printouts, you'll have the options of "Duplex Long Edge" or "Duplex Short Edge".

D Secure Pr	int	
Duplex:	Simplex	7
Color Mode:	Simplex	4
coron mode.	Duplex Long Edge	
Stapling:	Duplex Short Edge	
Hole Punch:		
Copy Count:		
Page Range:		
Panor Catalon		
raper catalog.		
-		4