



## PowerPoint: Adding a YouTube Video to Your Slide

Christine Clevenger - 2022-08-09 - Instructional Resources

### How to Insert a YouTube Video into PowerPoint

#### Insert a web video

1. In your web browser, locate the YouTube video you want.
2. Click on the "SHARE" button
3. Select the EMBED option
4. OPTIONAL: Adjust the START time of the video (END TIME requires coding and is not a native part of YouTube)
5. Copy the EMBED code
6. Switch back to PowerPoint and select the slide where you want to place the video.
7. On the **Insert** tab of the ribbon, select **Video > Online Video**.
8. In the **Online Video** dialog box, paste the URL you copied in step 2.
9. Select **Insert**.

#### Play the video

If a video is inserted successfully, you can play it either in Normal view or Slide Show.

- A Play button appears on the video in Normal view.
- In Slide Show, you can interact with videos just as you would in a web browser.
- By default, videos from YouTube and Vimeo play in "click sequence." You can play the video without having to click the **Play** button. Just tap the spacebar to advance to the next step in your click sequence.

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