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## OwlMed: Request an On-Demand Evaluation (Student)

Christine Clevenger - 2024-06-18 - OwlMed and Canvas

[Request an Evaluation \(On-Demand Evaluation\) in OwlMed](#)

When enabled by the institution, Students can Request An Evaluation of them to be completed.

1. Click Request an Evaluation on the Eval Portal screen.
2. Complete fields on the Request An Evaluation screen.
3. Click Submit to close the Evaluation Request. An email with a link to the evaluation will be sent to the evaluator you chose.

Leo: Evaluation Portal 

## On-Demand Evaluations

### Evaluations To Be Completed

Show  entries

Search:

Type	Course	Name	Title	Evaluatee
SOF	Medical Science 5 SOM 2017/2018 R1 - Main Campus	Dev Training	SOF Test	Adelstein, David
SOF	Medical Science 5 SOM 2017/2018 R1 - Main Campus	Dev Training	SOF Test	Burrows, Donald

Showing 1 to 2 of 2 entries

#### Request An Evaluation

**Course Section\***

**Associate this evaluation with an Event?**

**Evaluation Form\***

**Evaluator\***

**Notes to include in request**

- **Course Section:** Use the drop-down to select the Course Section associated to the Evaluation Request.
- **Associate this evaluation with an Event?:** This optional drop-down allows the Evaluation Request to be associated to a particular Event.
- **Evaluation Form:** This drop-down will provide a list of approved Evaluation forms available for On-Demand Evaluation Requests.
- **Evaluator:** Use the Evaluator drop-down to designate to whom the Evaluation form should be sent.
- **Notes to include in Request:** Provide additional notes to be included in the Evaluation Request with the text box.

## Confirmation

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Once submitted, a confirmation message will be provided to verify that the Evaluation Request was successful.

**Request An Evaluation**

✓ **Success!**  
Your request has been processed. Reloading evaluations now ...

### Tags

evaluations

OwlMed

student evaluations