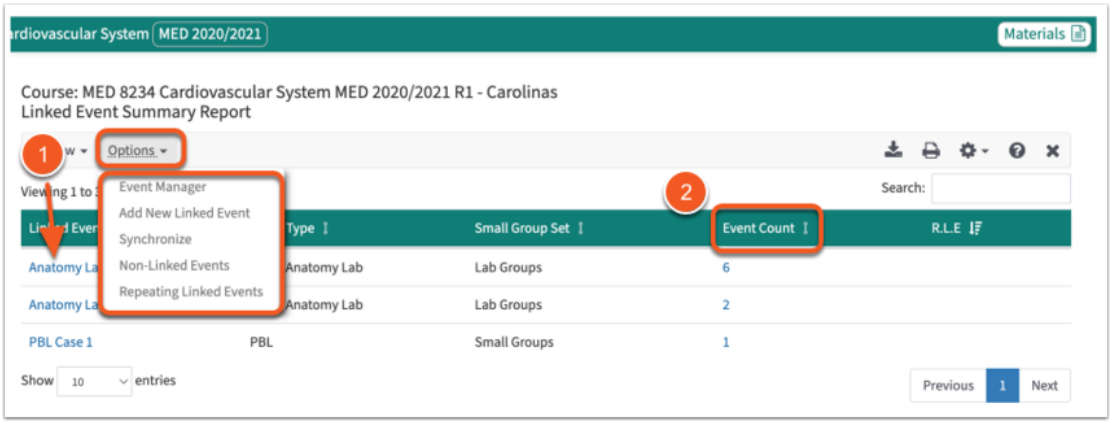
OwlMed: Adding a New Linked Event

Samantha Starr - 2025-09-02 - OwlMed and Canvas

How to Add a New Linked Event in OwlMed



1.Linked Event: Click to see the Event screen of the first Event in the linked group.

2.Event Count: View a list of Linked Events

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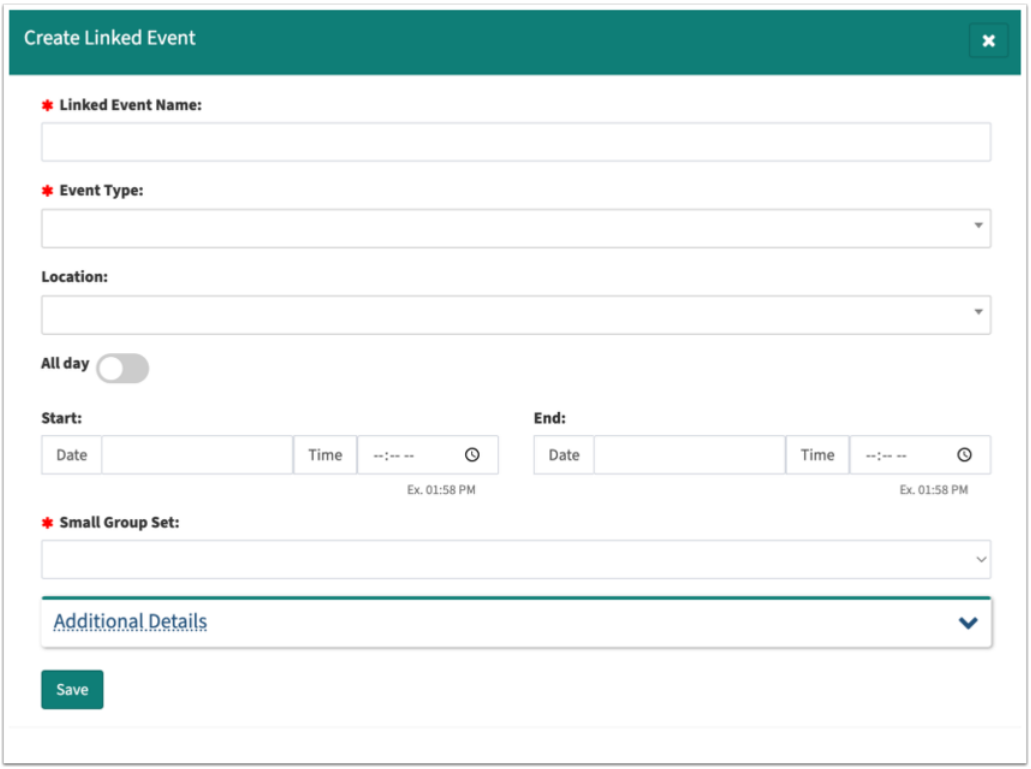
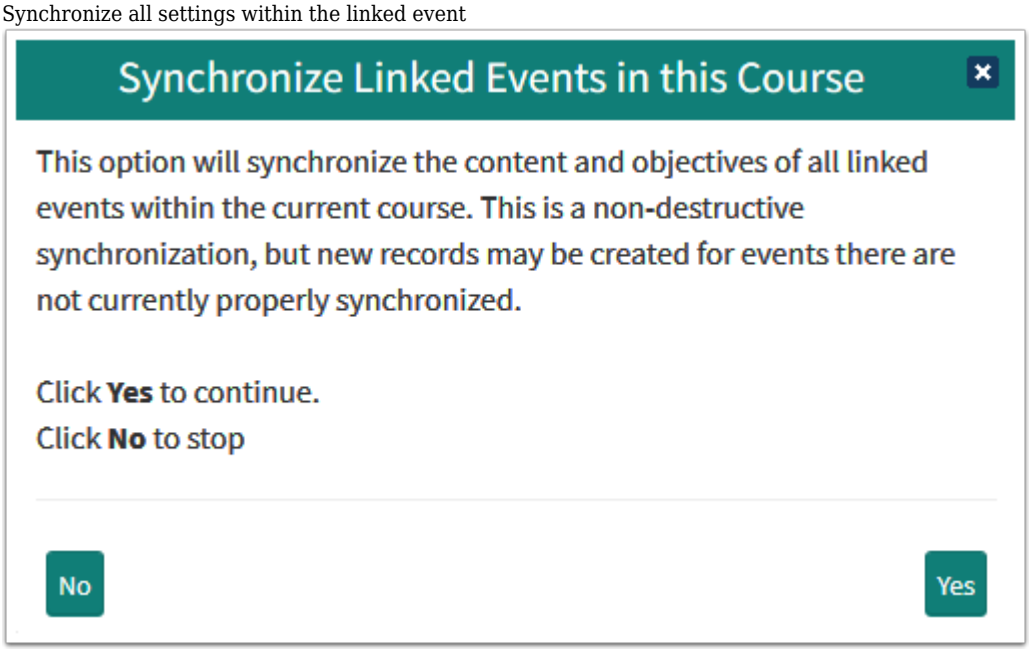
1. Each set of linked Events must have a **unique combination** of:
    1. Course
    2. Linked Event Name
    3. Event Type
2. Within any Course, each Event Group must have a **unique name + Event Type**. If you change the name or Event Type the System will check to see if the settings will be unique.



3. Your Course **must** have at least one **Small Group Set** before you can create Linked Events in the Course.
    1. **Uniqueness**: Each Linked Event in a Course must have a unique Name and Small Group Set. If there is a conflict (i.e., duplicate records) the System will not let you save the new duplicate record.
4. Synchronize all settings within the linked event