



FLORIDA ATLANTIC UNIVERSITY

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Outlook: How to manage your Junk mail

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How to manage your Junk email Folder:

[Overview of the Junk Email Filter](#)

How it works

[Change level of protection in the Junk Email Filter](#)

How to increase or decrease the strictness of the filter

[Review email messaged identified as junk](#)

Some emails may erroneously be marked as junk. Find out how to review them in the Junk folder and deidentify them.

[Block a mail sender](#)

How to ensure that a certain sender's emails are sent to the Junk Email folder