



## Outlook: How to manage your Junk mail

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### **How to manage your Junk email Folder:**

[Overview of the Junk Email Filter](#)

#### **How it works**

[Change level of protection in the Junk Email Filter](#)

#### **How to increase or decrease the strictness of the filter**

[Review email messaged identified as junk](#)

**Some emails may erroneously be marked as junk. Find out how to review them in the Junk folder and deidentify them.**

[Block a mail sender](#)

#### **How to ensure that a certain sender's emails are sent to the Junk Email folder**