

Knowledgebase > Classroom/Conference Room Technology > Mediasite Presentation and Video Upload

Mediasite Presentation and Video Upload

Ankit Shah - 2023-07-11 - Classroom/Conference Room Technology

Mediasite Presentations:

How to Create a Presentation Shell to Upload a video in Mediasite

- 1. Sign in to Mediasite and go to the folder in which you would like to add the video to
- 2. Click Add New and Select Presentation
- 3. Click Change Template
- 4. Search "COM" in the Template search options
- 5. Select "COM Single Video Source Template" and Click OK on the pop-up
- 6. Change the Date and Time
- 7. Add a Title
- 8. Click Save and then the X on the upper right
- 9. Click on the New Presentation (It will have a Red Box with a Circle)

 Image: Test
 Presentation

 Scheduled: 7/11/2023 1:20 PM EDT

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10. Click "Upload New Video"

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- 11. Select the Video you would like to add
- 12. Allow the video to upload and process. This will take as much time as the length of the video.
- 13. Once the video is completely processed, There will be a green box and a lock symbol

Mediasite Presentation Training Presentation

Recorded: 7/10/2023 1:00 PM EDT | 3 Minutes 26 Seconds | 36.38 MB **1 View** | Watch 🖻 | Moderate 🖻 | Edit in Web Editor 🖻 | Edit Captions 🖻

- 14. Click on the Presentation
- 15. Click on the Publish tab

16. Click on "Make Presentation Viewable"

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17. Click Save and you are all done.

- Tags
- <u>Mediasite</u>

Attachments

• MediasitePresentation.mp4 (16.82 MB)