iClicker: Attendance Instructions for Instructors

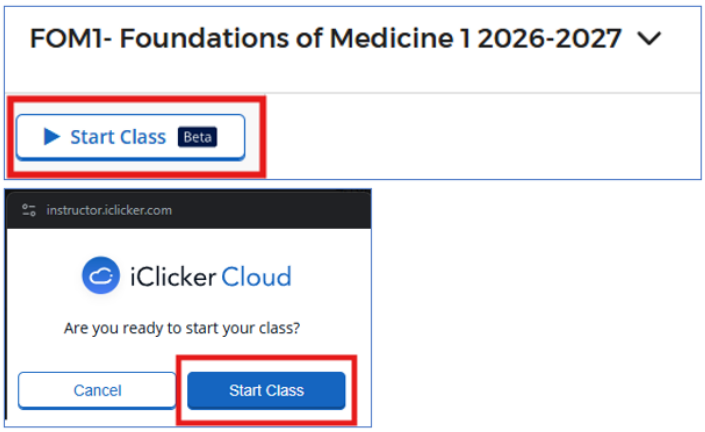
Samantha Starr - 2026-06-10 - Classroom/Conference Room Technology

How to Take iClicker Attendance for Instructors

For student attendance requiring location-based check-in, please submit a ticket here to COM Ed Tech to update the necessary location settings in iClicker.

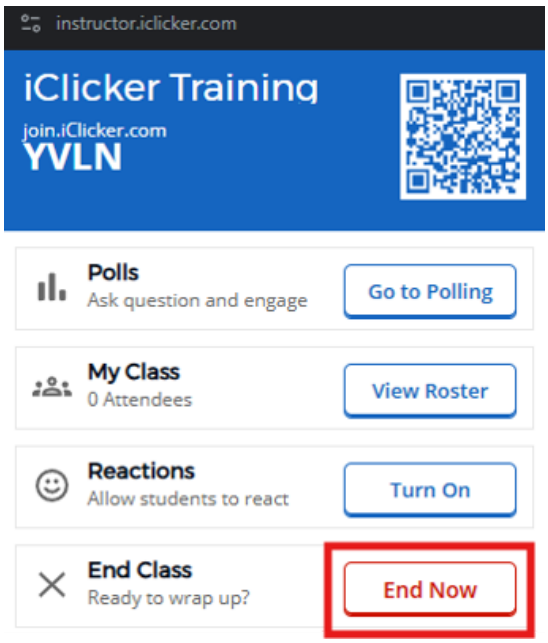
From a browser: (recommended when using your own laptop)

1. Login to https://instructor.iclicker.com/
2. Select your course
3. Select “Start Class”



   a. iClicker session is now open for students to join (automatically logs their attendance)
   b. No additional instructor action required for attendance

4. Proceed with Polling session (if applicable to your lecture)
5. End class by clicking “End now”



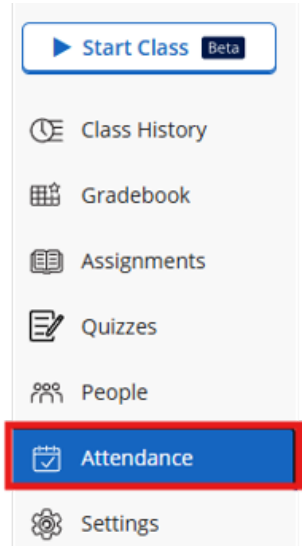
From iClicker Desktop App: (recommended for classroom PCs)

1. Click the iClicker desktop app and login 

2. Locate your course
3. Select “Start Class”
    a. iClicker session is now open for students to join (automatically logs their attendance)
    b. No additional instructor action required for attendance
4. Proceed with Polling session (if applicable to your lecture)
5. End class by clicking the red “End” then “End Class”

How to Check Attendance after iClicker Session

1. From the iClicker website (https://instructor.iclicker.com/), select “Attendance”



2. Viewing options:

   a. View attendance for specific dates by locating the column (select to see an overview of attendance)

   b. Click on a student's name to view course attendance activity (timestamp)

   c. Make changes to attendance log

