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How to Set-Up Microsoft Authenticator / Entra MFA

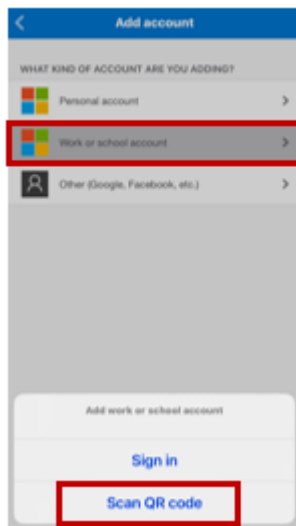
Christine Clevenger - 2025-09-17 - [Accounts and Access](#)

How to Set-Up Microsoft Authenticator/Entra MFA

1. **From your Mobile Device**, Download the "Microsoft Authenticator App" from the App Store or Google Play Store



1. Accept the first 2 prompts.
2. If prompted, Select "Work or School Account" and Select "SCAN a QR CODE"

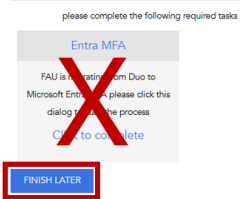


1. Allow Camera Access (Do not scan. We will return to this step momentarily.)

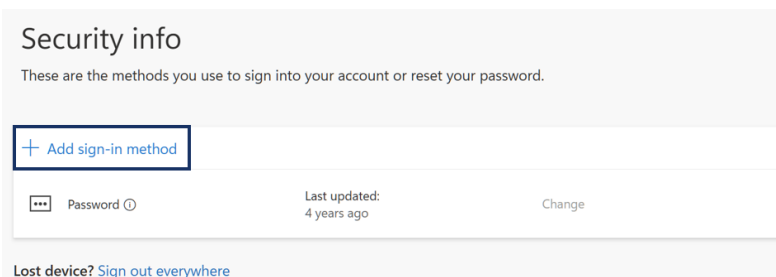
1. **From your Computer**, sign into the [Security Info](https://mysignins.microsoft.com/security-info) page at <https://mysignins.microsoft.com/security-info>, using your FAU Credentials.

1. (Do not click on the SSO prompt below, select "finish later")

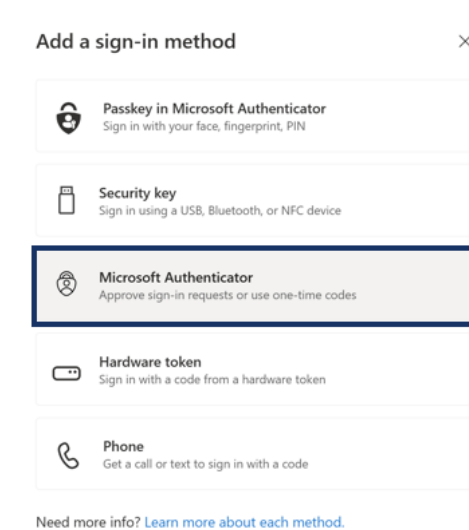
SIGN IN TO FAU:



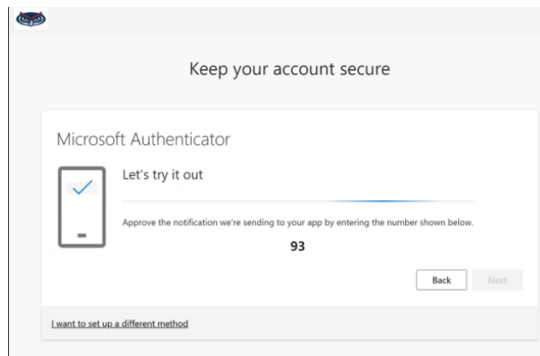
1. Select "Add sign-in method"



1. Select "Microsoft Authenticator"



1. Follow the set-up prompts on your computer until you get to the QR code on your monitor.
2. Using your mobile device, Scan the QR code on the computer screen to link your device.
3. Allow notifications and accept prompts on both your computer and your phone.
4. Once complete, Microsoft will send a push to your phone.



1. Enter the confirmation code on your phone app to test the connection.
2. Success. Please note you may need to sign in to your Microsoft apps after this process (Teams, Outlook, Word, etc.)