FLORIDA ATLANTIC UNIVERSITY
Charles E. Schmidt
College of Medicine

Faculty Mentimeter One-Page Quick Guide (Year 3 Lecturing Faculty)

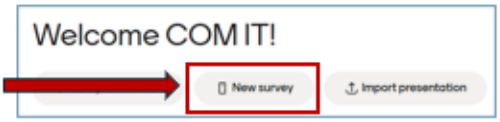
Samantha Starr - 2026-08-20 - Instructional Resources

Mentimeter

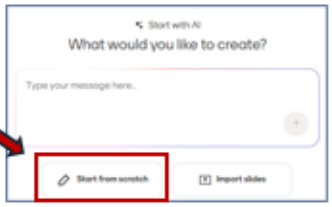
One-Page Mentimeter Quick Guide for Year 3 Lecturing Faculty

Step 1: On the Computer, follow the prompts to create a free Mentimeter account. https://www.mentimeter.com/auth/signup
(if prompted to join a workspace, please skip step)

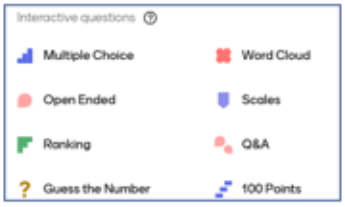
Step 2: Once logged in, select "New Survey"
(NOTE: Do not select presentation)



Step 3: Click "Start from Scratch"

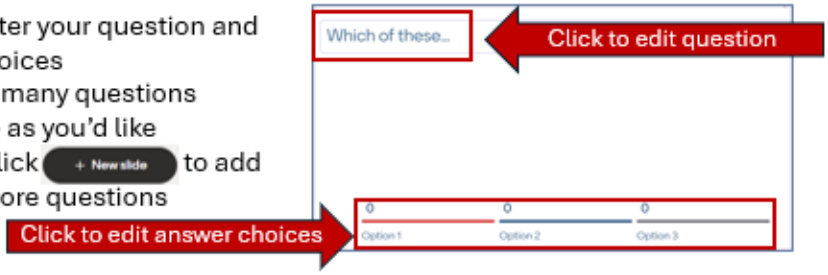


Step 4: Choose a question type



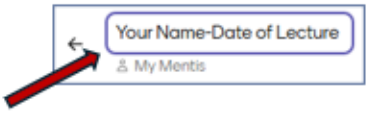
Step 5: Enter your question and answer choices

- Add as many questions (slides) as you'd like
  - Click + New slide to add more questions



Step 6: Name your poll: Your Name-Date of Lecture

- Type in the text box
- Then hit enter
- This helps us to quickly identify your poll



Step 7: Share your poll

- Add **comit@health.fau.edu** and **m3coordinator@health.fau.edu** as Collaborators
- Select "Can edit"
- Then "Share"

Step 8: Submit a Help Desk ticket to let us know when your poll is ready!

1) Email COMhelpdesk@health.fau.edu
2) Subject: **Mentimeter Poll – Lecture Support**
3) Include: **Your name, Lecture date, confirmation your poll is shared**

What We'll Do for You

✓ Access your poll from our paid FAU COM Mentimeter account
✓ Pull it up and test it before class
✓ Have it ready to launch during your lecture
✓ Provide live support if needed

Want to learn more? Check out our Ed Tech resources below.

Create a Mentimeter Poll

What is Mentimeter?

Student View: Join a Poll

Book a virtual meeting with Ed Tech for Mentimeter support

Attachments

- One Pager Guide - Mentimeter 2026.pptx (249.64 KB)