FLORIDA ATLANTIC UNIVERSITY
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College of Medicine

Canvas: How to Take a Quiz

Samantha Starr - 2026-03-19 - OwlMed and Canvas

How to Take a Canvas Quiz for Students

Before You Begin

Make sure you:

- Have access to the correct **Canvas course**
- Are logged in using your FAU account
- Are using a **supported browser** (Chrome recommended) or Canvas iPad app
- Have a stable internet connection

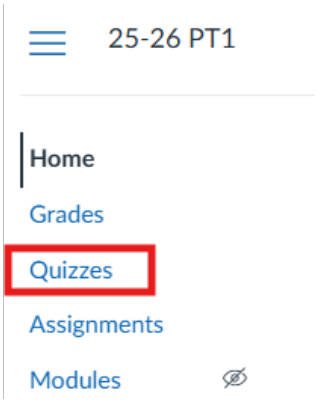
> Tip: Avoid taking quizzes on a phone.

Step 1: Log in to Canvas

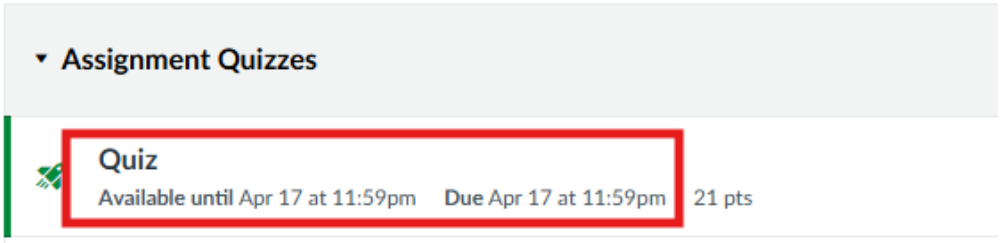
1. Go to **canvas.fau.edu**.
2. Sign in with your FAU credentials.
3. From the **Dashboard**, select the course that contains the quiz.

Step 2: Find the Quiz

Quizzes Link



- In the course navigation menu, click **Quizzes**.
- Locate the quiz name in the list.
- Click the quiz title to open it.



Step 3: Review Quiz Details

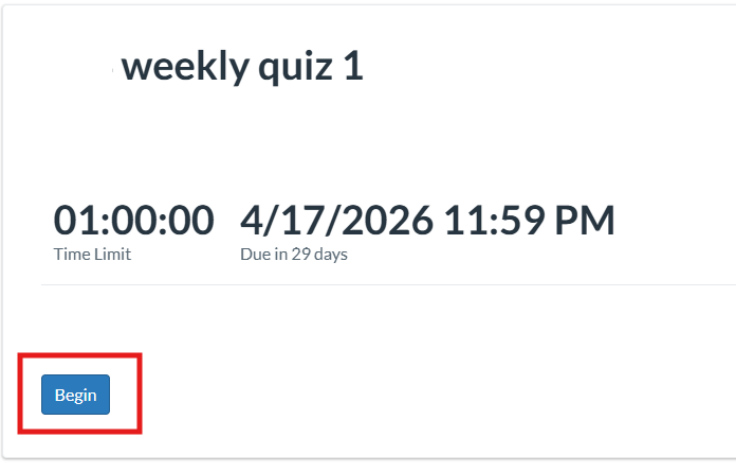
Before starting the quiz, carefully review:

- **Due date and availability window**
- **Time limit** (if any)
- **Number of attempts allowed**
- **Instructions from your instructor**

> ⚠ Once you start a timed quiz, the timer usually cannot be paused.

Step 4: Start the Quiz

- Click **Take the Quiz** (or **Begin**).



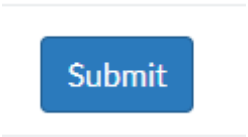
- If prompted, confirm that you are ready to start.
- The quiz timer (if enabled) will begin immediately.

Step 5: Answer Questions

- Read each question carefully.
- Use **Next** and **Previous** buttons to navigate (if enabled).
- Some quizzes may **lock questions after answering**.
- For essay or short-answer questions, save your work frequently.

> Auto-save: Canvas saves answers as you go, but saving often is still recommended.

Step 6: Submit the Quiz



- When finished, click **Submit Quiz**.
- Review the submission confirmation screen.
- Make sure you see a **submission confirmation message**.

> Your quiz is not submitted until you click Submit Quiz.

Step 7: View Results (If Available)

Depending on instructor settings, you may be able to:

- See your **score immediately**
- View **correct/incorrect answers**

- See **feedback or comments**

Access results by:

- Returning to the quiz
- Clicking **Grades** in the course menu

Common Issues and Solutions

I can’t see the quiz

- Check the **availability dates**
- Make sure you are enrolled in the course
- Look in **Modules** as well as **Quizzes**

My quiz closed before I finished

- Contact your instructor **immediately**
- Provide details (quiz name, time, what happened)

My internet disconnected during the quiz

- Reconnect and return to the quiz as soon as possible
- Canvas may save answers automatically
- Email your instructor if issues persist

The quiz won’t submit

- Try refreshing the page (do not close the browser)
- Take screenshots if you receive an error
- Contact your instructor or COM IT

Best Practices for Success

- Start quizzes **early**, not at the last minute
- Use a **wired or reliable Wi-Fi connection**
- Close extra browser tabs and applications
- Do not use the browser back button
- Read all instructions before starting

Need Help?

If you continue to experience issues:

- Contact your **instructor** first for quiz-related questions
- Reach out to your **COM IT Help Desk** for technical problems