Canvas: Creating an Assignment

Samantha Starr - 2024-09-24 - OwlMed and Canvas

Create an Assignment

Option 1:

1. Locate **Module** you want to add an assignment à Select

2. **[Create Assignment]** à **Assignment Name**à**Add Item**

3. Select **Assignment**
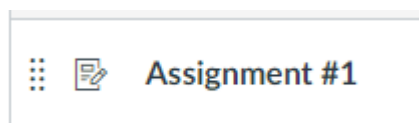
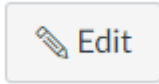4. Select **[Edit]**

5. Add **Assignment Details**

Assignment Name

Assignment #1

Edit   View   Insert   Format   Tools   Table

12pt ⌄   Paragraph ⌄   B   I   U   A ⌄   ✎ ⌄   T² ⌄   🔗 ⌄   🖼 ⌄   🎞 ⌄   📄 ⌄   🔧 ⌄   ▶   ⸭   🔌 ⌄   ⋮

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0 words   </>   ↗   ⸬

Points   0

Assignment Group   Canvas Assignment ⌄

Display Grade as   Complete/Incomplete ⌄

No Submission ⌄

6. Locate **Submission Type**

7. Select **Online, On Paper, or External Tool**

Online

Online Entry Options

☐ Text Entry

☐ Website URL

☐ Media Recordings

☐ Student Annotation

☐ File Uploads

External Tool

External Tool Options

Enter or find an External Tool URL

🔗 http://www.example.com/launch   Find

☐ Load This Tool In A New Tab

[**Tip:** Use External Tool and select **Find** to search for and use turnitin to detect plagiarism, grammar, check, and access to grading tools]
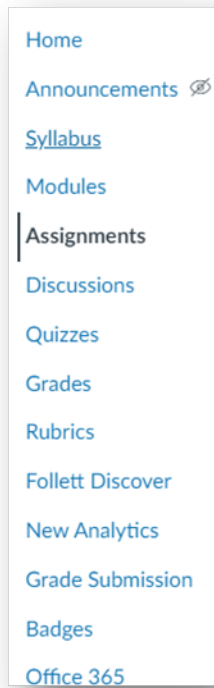
8. Select **Entry Option**

Save & Publish   Save

9. Select

a. Save & Publish-Available to students enrolled in the course

b. Save-Continue working on assignment before publishing to students

Option 2:

1. Select **Assignments** on the left column

2. Select

3. Add **Assignment Details**

Assignment Name

Assignment #1

Edit   View   Insert   Format   Tools   Table

12pt ⌄   Paragraph ⌄   **B**   *I*   U̲   A̲ ⌄   🖉 ⌄   T² ⌄   🔗 ⌄   🖼 ⌄   🔄 ⌄   📄 ⌄   🔲 ⌄   ▶ ⬩   🔧 ⌄   ⋮

p   ⌨ ⓣ   0 words   </> ⬈ ⠿

Points   0

Assignment Group   Canvas Assignment   ⌄

Display Grade as   Complete/Incomplete   ⌄

No Submission   ⌄

4. Locate **Submission Type**

5. Select **Online, On Paper, or External Tool**

Online   ⌄

Online Entry Options

☐ Text Entry

☐ Website URL

☐ Media Recordings

☐ Student Annotation

☐ File Uploads

6. Select **Entry Option**

7. Select

    a. **Save & Publish**-Available to students enrolled in the course

    b. **Save**-Continue working on assignment before publishing to students

Tags
assignment
Canvas
creating an assignment