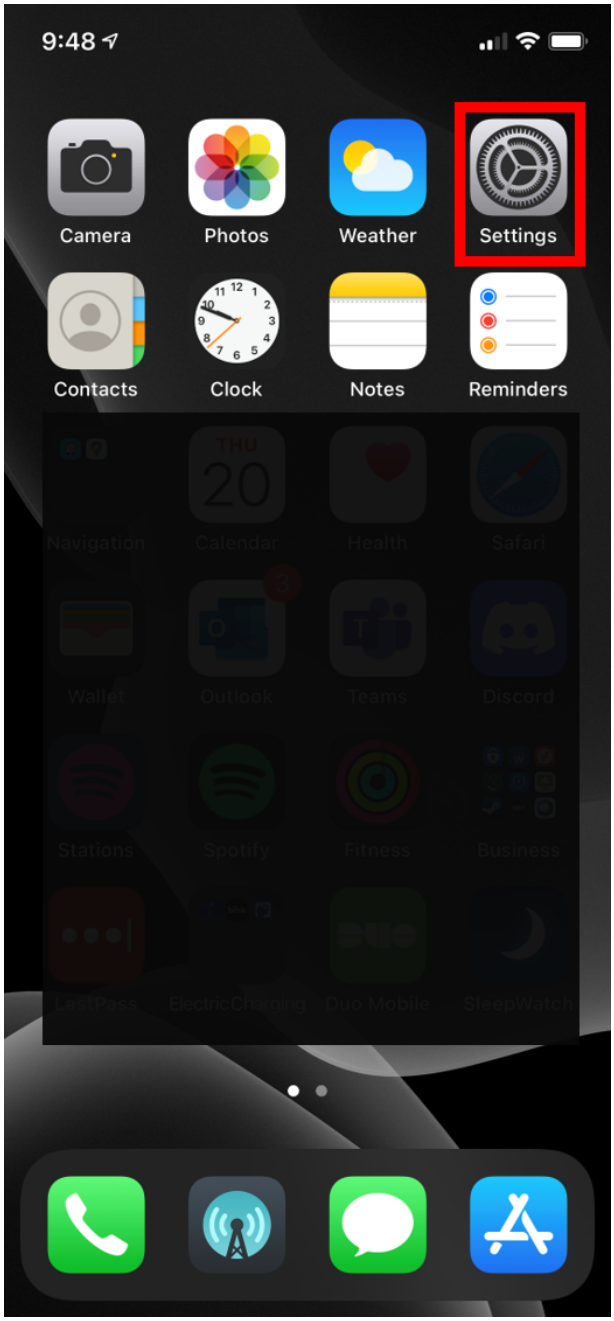
FLORIDA ATLANTIC UNIVERSITY
Charles E. Schmidt
College of Medicine

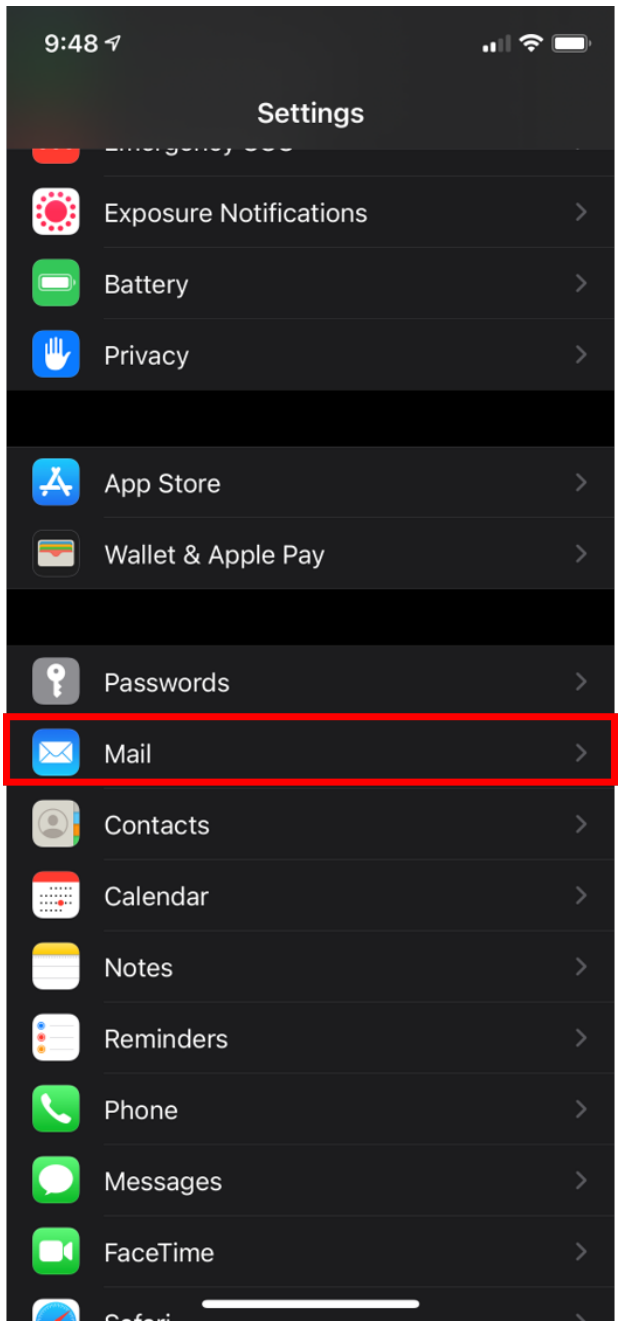
Add/Remove FAU Email account from iOS 14+

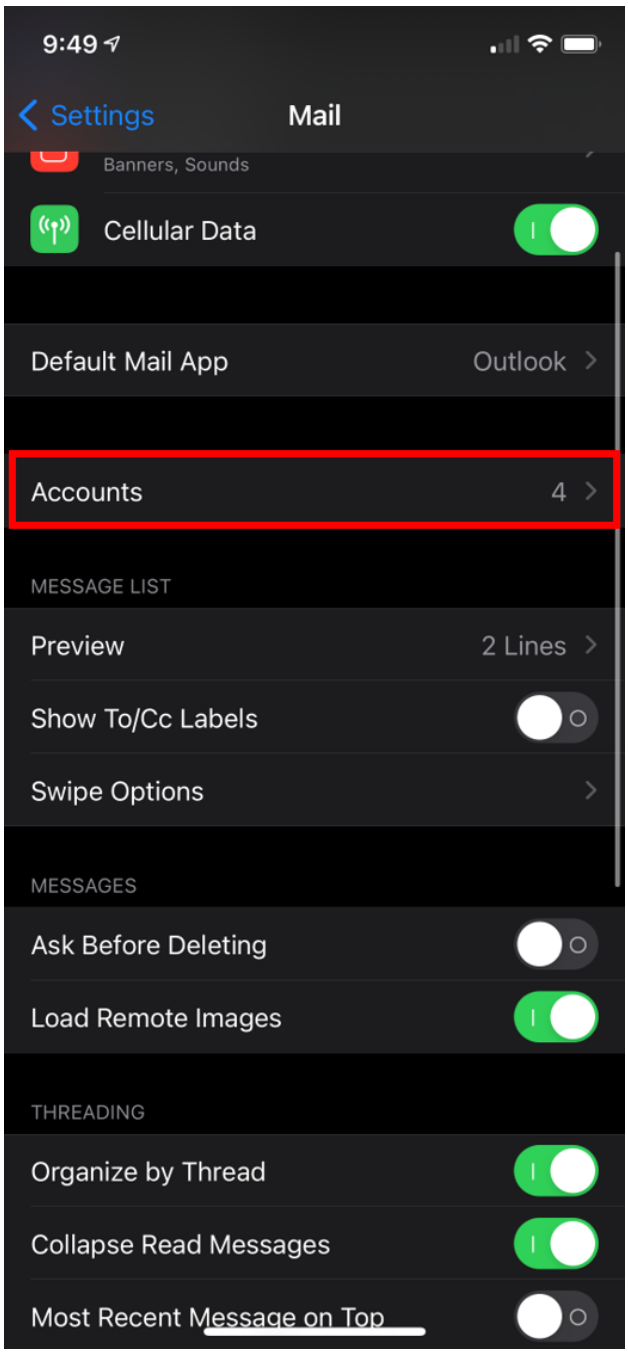
Jeff Clark - 2026-01-05 - Network and Connectivity

To delete:

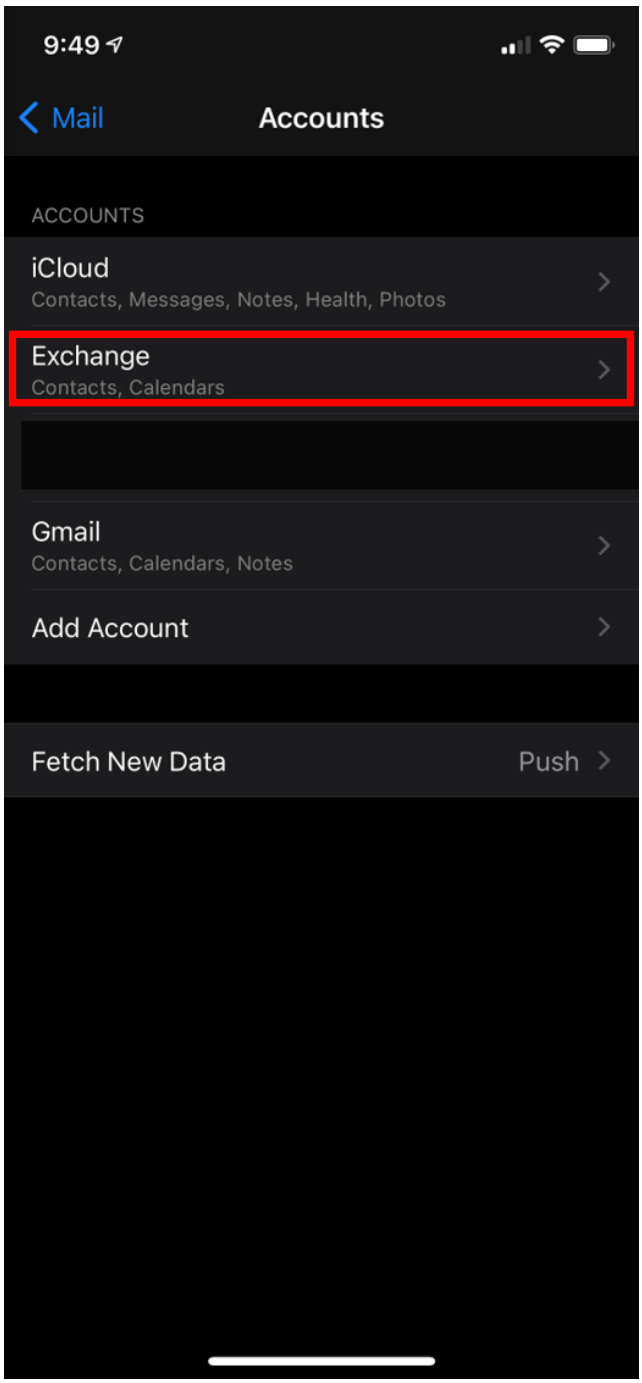
- From the Home screen, tap Settings > Mail > Account



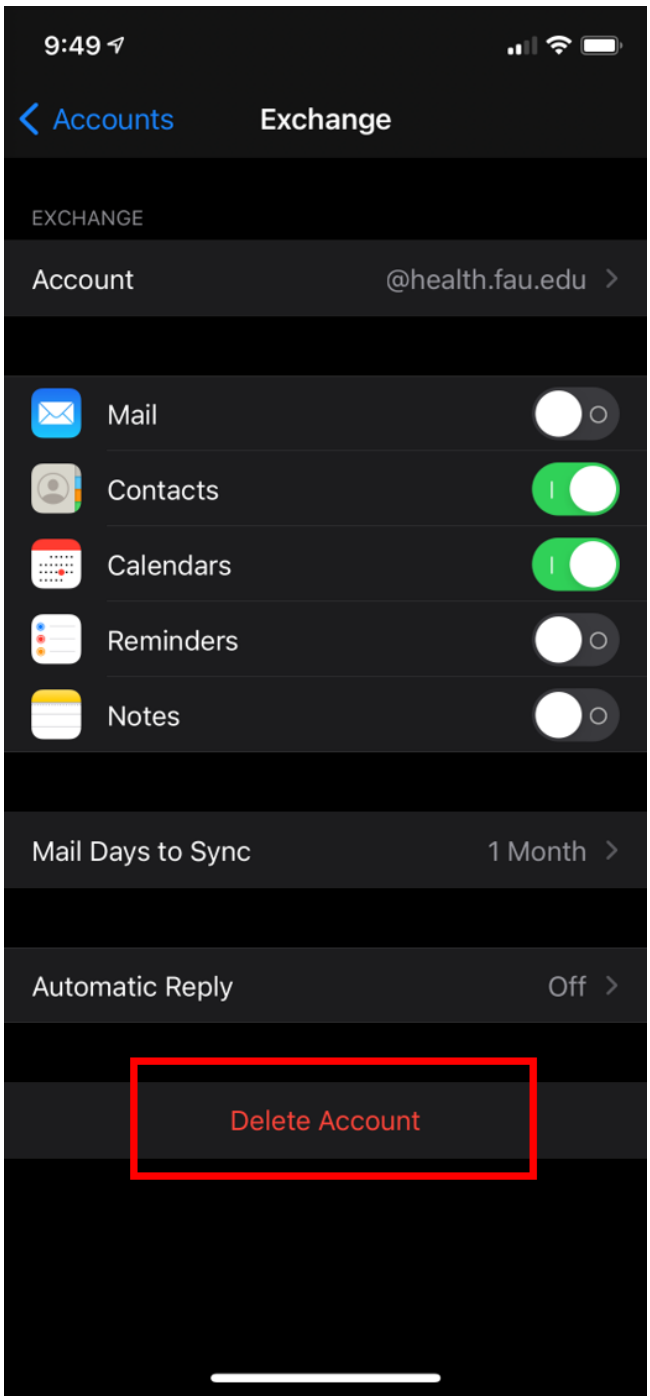

9:48
Settings
Exposure Notifications
Battery
Privacy
App Store
Wallet & Apple Pay
Passwords
Mail
Contacts
Calendar
Notes
Reminders
Phone
Messages
FaceTime



- Under Accounts, tap on the email account you want to delete.

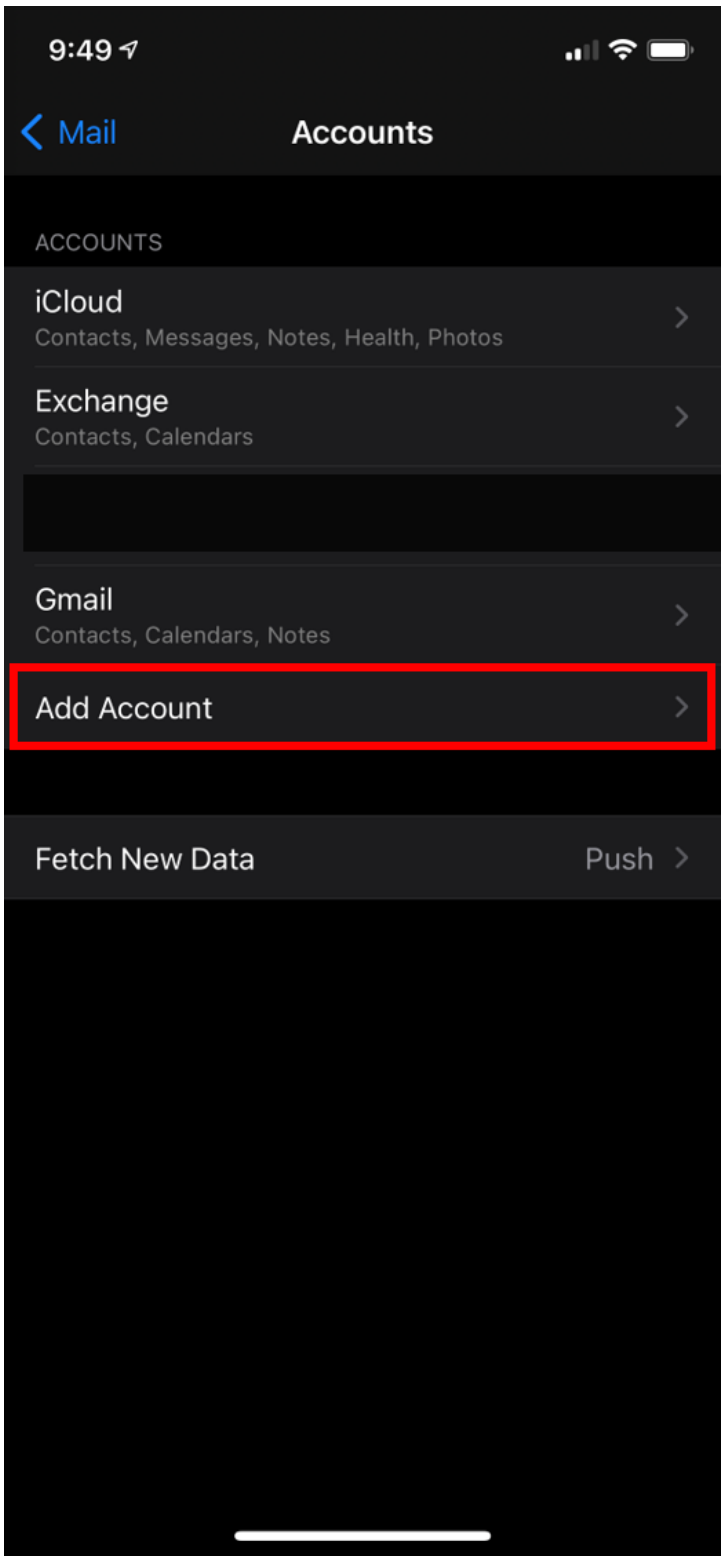


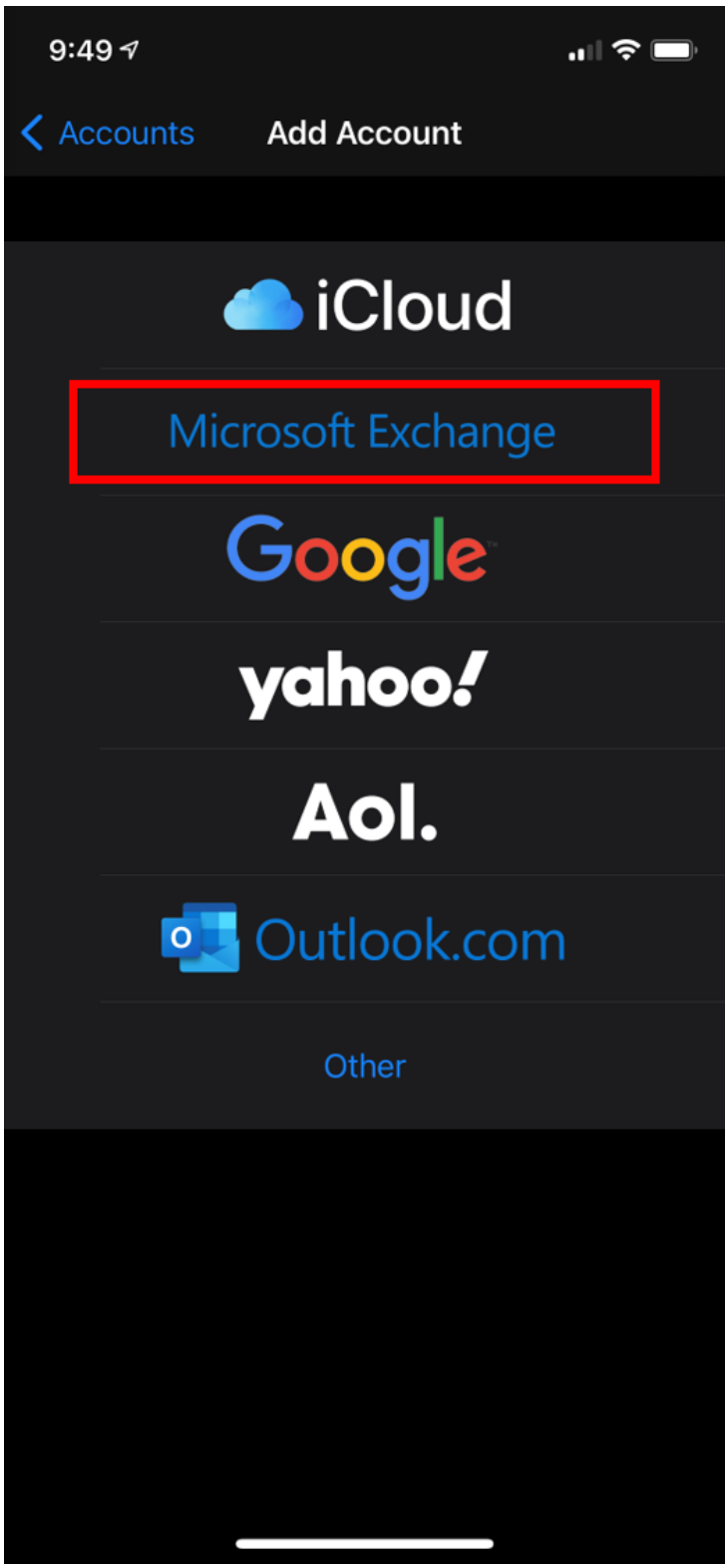
- Tap Delete Account > Delete from My iPhone.



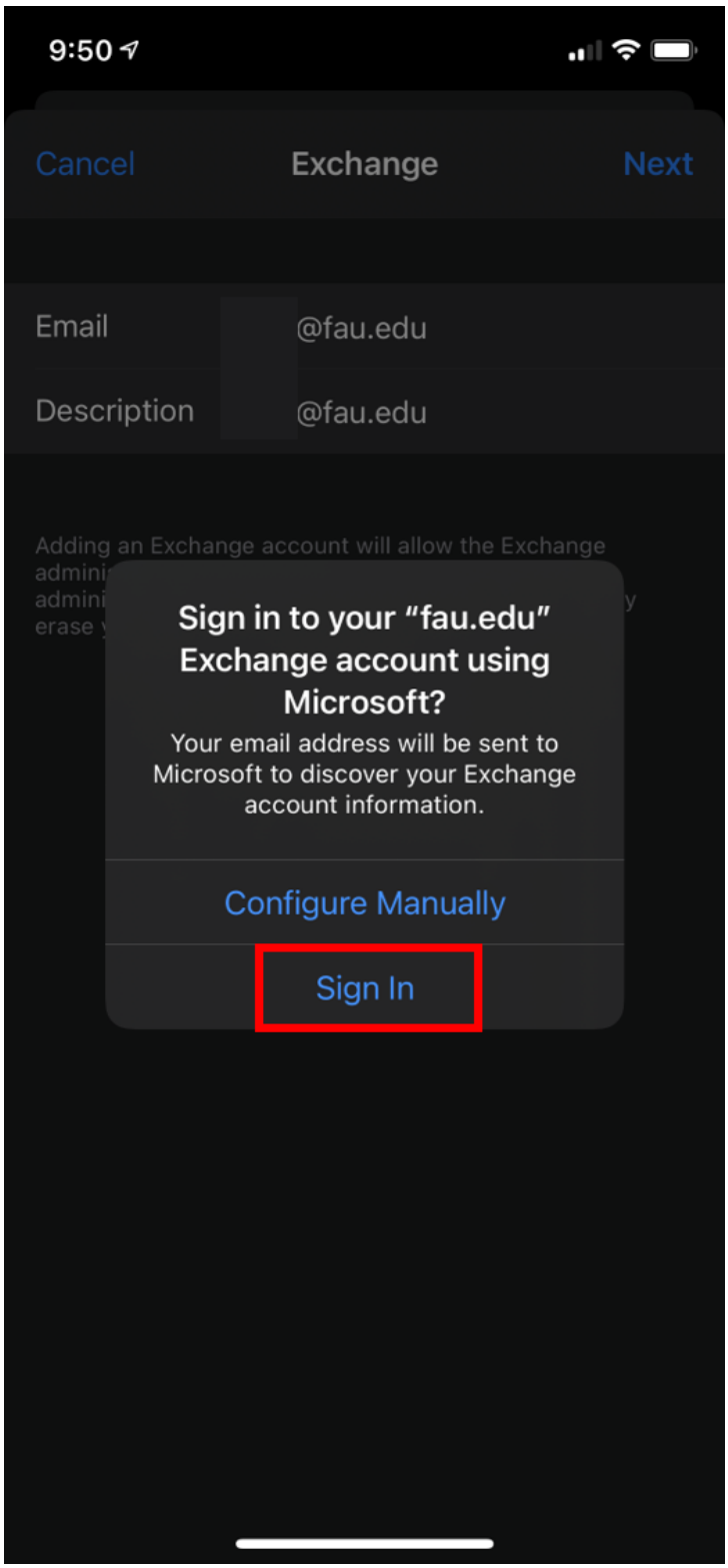
To Add:

- Go to Settings > Mail, then tap Accounts.
- Tap Add Account, then select Exchange

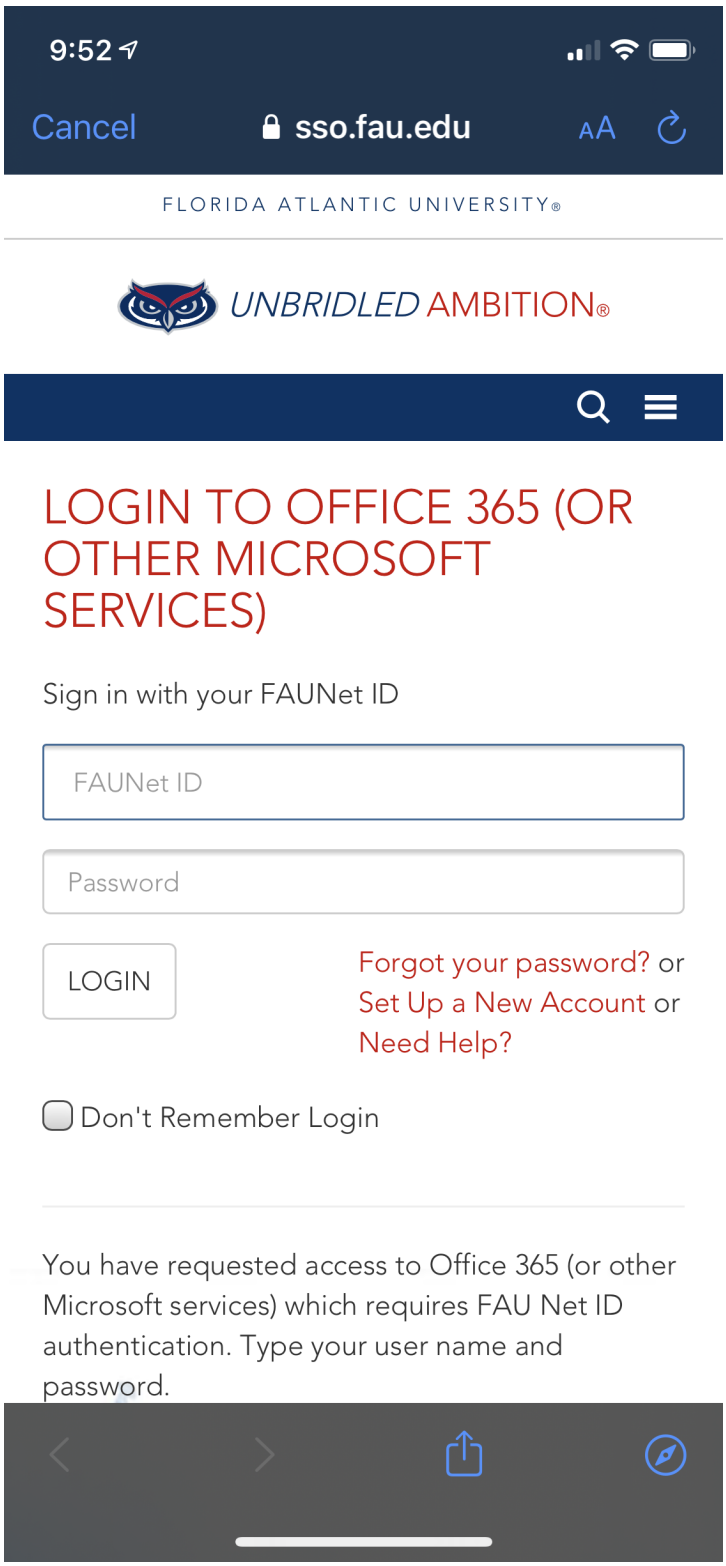

9:49
Mail
Accounts
ACCOUNTS
iCloud
Contacts, Messages, Notes, Health, Photos
Exchange
Contacts, Calendars
Gmail
Contacts, Calendars, Notes
Add Account
Fetch New Data
Push



- Enter your email address and an optional description for the account. Click Sign In; then a prompt will pop up asking if this is a Work/School account or a personal account, select Work/School.



- At this point the FAU SSO window will appear for you to enter your Username/ password and approve 2FA when prompted.



- Tap Next and wait for Mail to verify your account.
- Choose information from your email account, like Contacts or Calendars.
- Tap Save.