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Zoom Scheduling Template

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Zoom Scheduling Template

Recommended for Non-HIPAA Meetings = College of Medicine- Internal Meetings (NON-HIPAA)

Enabled Features

Require authentication to join- FAU
Q&A
Mute participants upon entry
Meeting Chat (Only to Host and co-hosts)
Meeting Polls/Quizzes
Screen Sharing- One Participant at a time
Screen Sharing- All Participants
Disable desktop screen sharing for meetings you host
Slide Control
Non-verbal feedback
Meeting Reactions
Annotations
Closed Captioning
Co-Hosts
Automated captions
Meeting Polls/Quizzes

Disabled Features

Waiting Room
Allow users to save chats from the meeting
Meeting Chat - Direct messages
Sound Notification when someone joins or leaves
Save captions
Send Files through chat
Full transcript
Hide participant profile pictures in a meeting
Automatic Recording