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Zoom Scheduling Template

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Zoom Scheduling Template

Recommended for Non-HIPAA Meetings = College of Medicine- Internal Meetings (NON-HIPAA)

Enabled Features

- Require authentication to join- FAU
- Q&A
- Mute participants upon entry
- Meeting Chat (Only to Host and co-hosts)
- Meeting Polls/Quizzes
- Screen Sharing- One Participant at a time
- Screen Sharing- All Participants
- Disable desktop screen sharing for meetings you host
- Slide Control
- Non-verbal feedback
- Meeting Reactions
- Annotations
- Closed Captioning
- Co-Hosts
- Automated captions
- Meeting Polls/Quizzes

Disabled Features

- Waiting Room
- Allow users to save chats from the meeting
- Meeting Chat - Direct messages
- Sound Notification when someone joins or leaves
- Save captions
- Send Files through chat
- Full transcript
- Hide participant profile pictures in a meeting
- Automatic Recording