Presenting a PowerPoint from an iPad (Laser Pointer)

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Presenting a PowerPoint from an iPad (laser pointer)

1. **Download the PowerPoint App**: Ensure you have the Microsoft PowerPoint app installed on your iPad. You can download it from the Self-Service App.

2. **Open Your Presentation**: Launch the PowerPoint app and open the presentation you want to present. You can access your files from cloud storage services like OneDrive or directly from your iPad.

3. **Start the Presentation**: Tap the “Play” icon to start your presentation. Your slides will appear in full-screen mode. Swipe left or right to navigate through the slides.

4. **Use the Laser Pointer**: To activate the laser pointer, **tap and hold your finger on the screen.** A red circle will appear where your finger is, acting as a laser pointer. Move your finger around to highlight different parts of the slide[1].

5. **Use Additional Features**: You can also use features like highlighting or drawing on slides during your presentation. Tap the pen icon to access these tools.

6. **Connect to a Larger Screen**: If you’re presenting to a group, you can connect your iPad to a larger screen using AirMedia, which is available in BC126, BC128, and the PBL rooms.

7. **Practice**: Familiarize yourself with the app’s interface and practice navigating through your slides to ensure a smooth presentation[2][3].