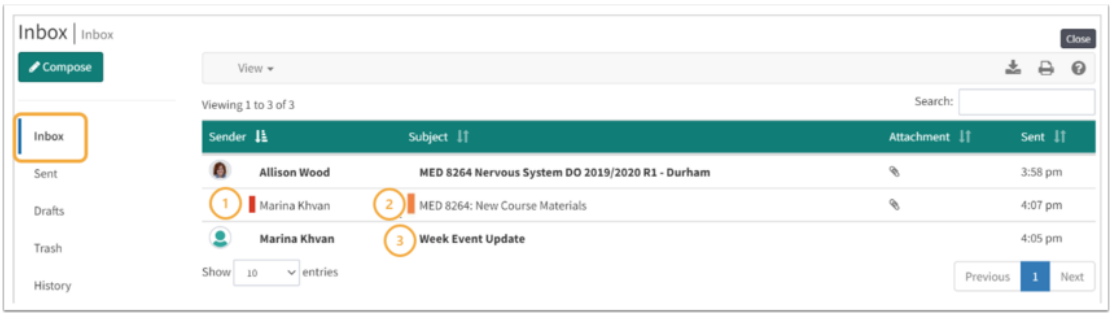
OwlMed: Navigation Bar

Samantha Starr - 2025-06-20 - *M1 Student Materials*

OwlMed Navigation Bar

Inbox Icon (Envelope)

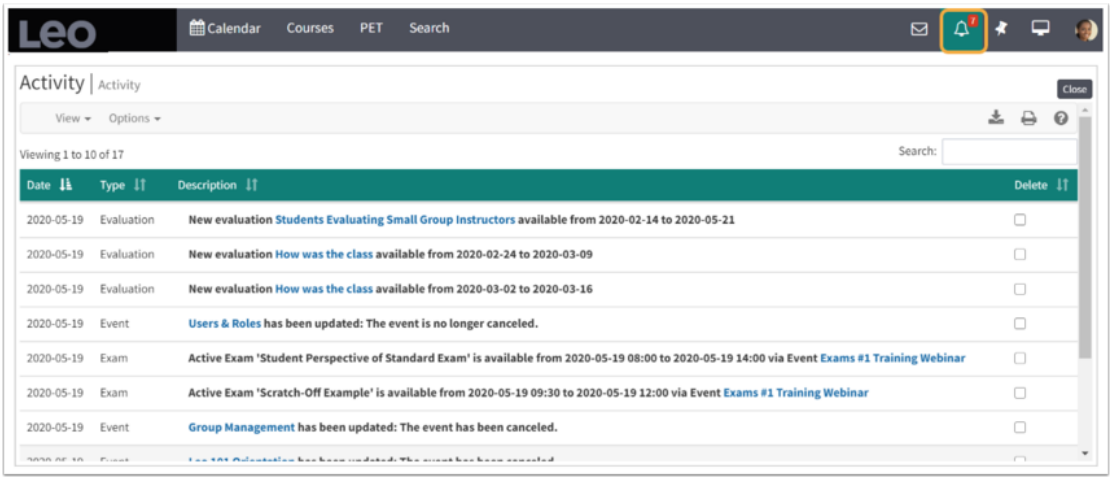
Messages allows you to create Announcements and/or Email messages to selected recipients within Leo. Announcements comes populated with all the Groups associated with the Section or Event. Emails sent in Leo will be distributed to the email listed in the User's profile.



1. A red indicator shows this message is new, you haven't seen it in your Inbox before.
2. An orange indicator shows the message is high priority.
3. If the message is bold, that means you haven't read it yet. Click any row to view the message.

Activity Icon (Bell)

Accessed via the **Activity Bell**, the Activity report will notify you of any actionable information you need to know, such as updates/changes to events, new materials, assignments, upcoming or due Exams or Evaluations, Lotteries and Sign-ups.



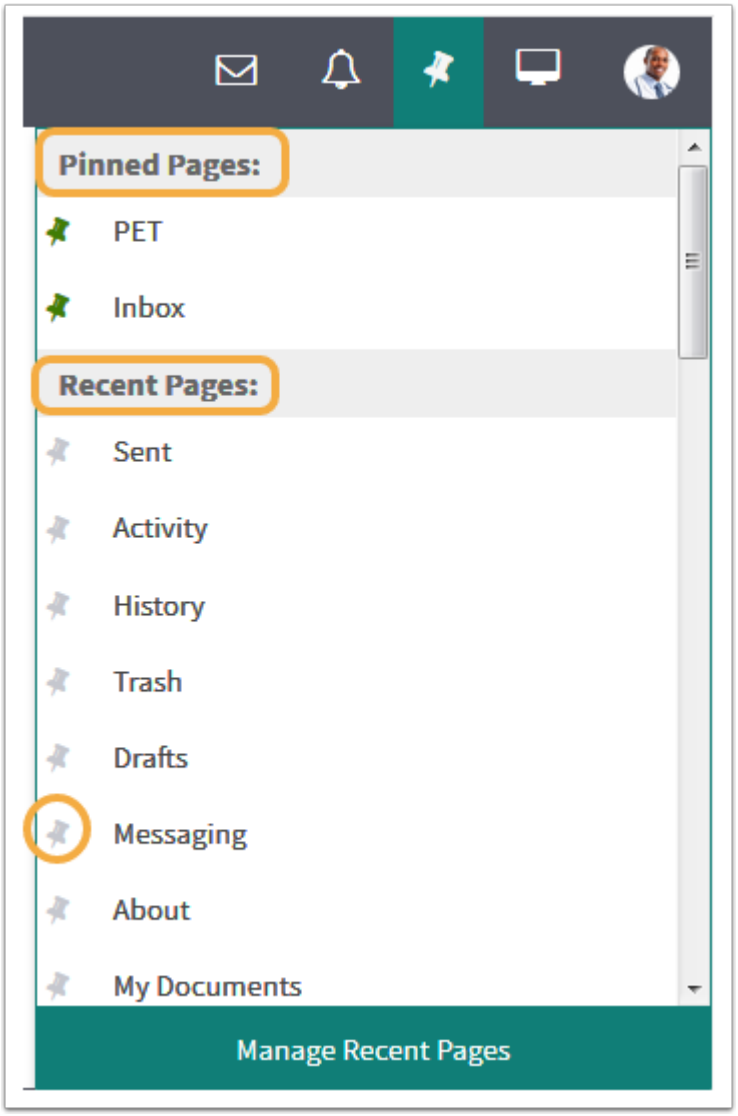
- Items in **Bold** are unread.
- All links are active.
- Activities can be deleted.
- Deleted activities can be reviewed.

The **Activity** icon will automatically populate with a small number in a red box, indicating how many new or unread activities you have.

Examples of possible content you may see in your Activity screen log include items such as those listed below:

- Upcoming quiz
- New Materials were added to an upcoming Event
- Assignments added to a Course
- Event cancellation or rescheduling (in close to real time)
- Evaluation due (refer to this article on Evaluations for more information)
- Lottery/Sign-Up is open (refer to this article on Lottery/SignUps for more information)
- Exam due in Events
- Receipt of Grades
- Event changes due to Group membership modifications, such as being added/dropped
- Notification of being added or removed from a Course
- New or updated Discussion Board or comments on a thread

Pinned and Recent Pages (Pin)



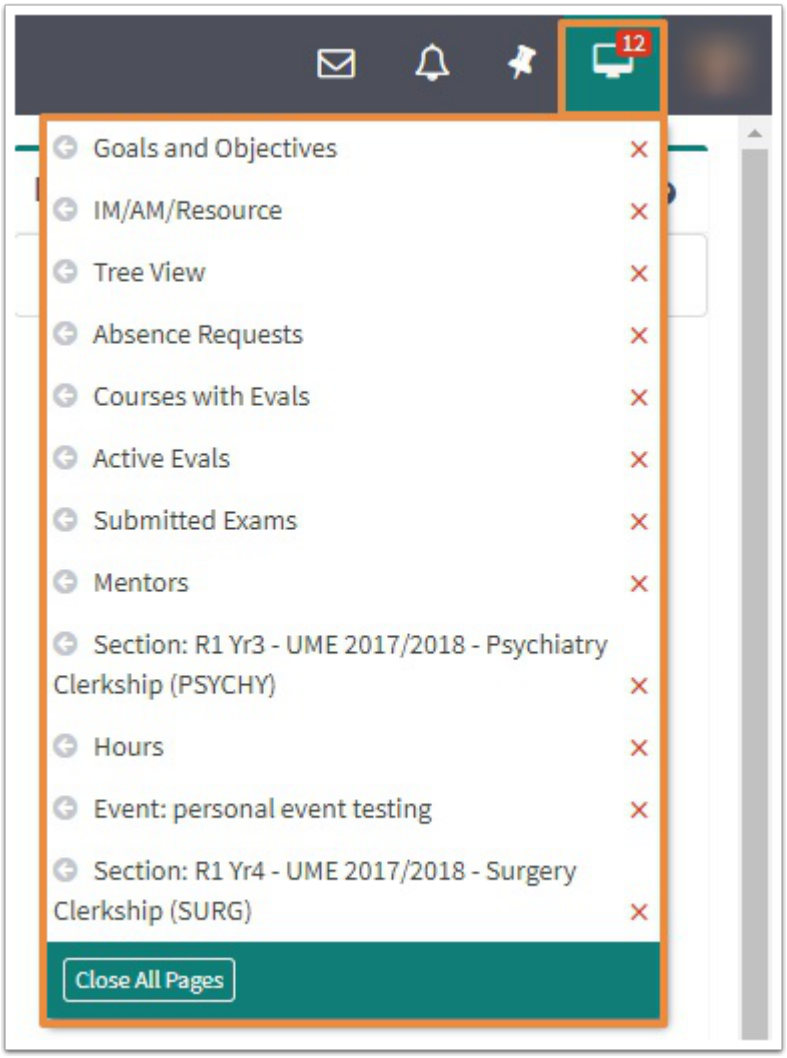
The Pin allows you to bookmark any screen you visit in Leo to access it whenever you need to. This feature allows you to save your spot between sessions and to access quickly the areas in Leo you visit most frequently.

Click a **Recent Page** pin to move it to the **Pinned Pages**.

Select **Manage Recent Pages** to view or edit your recent history.

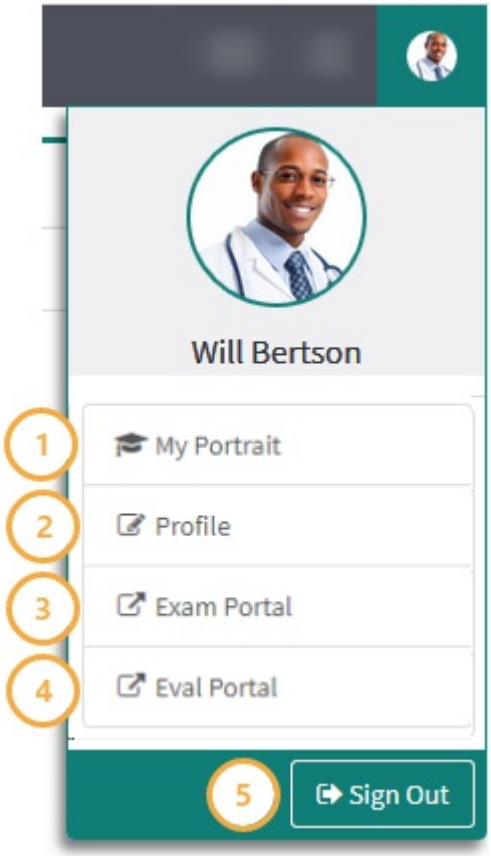
Session Screen (Monitor)

The **Session Screen** allows you to easily navigate around Leo without having to worry about losing your work when accessing another area of Leo. The Session Screen will keep a list of all of the active pages you have visited for the given session.



Account Menu (Picture)

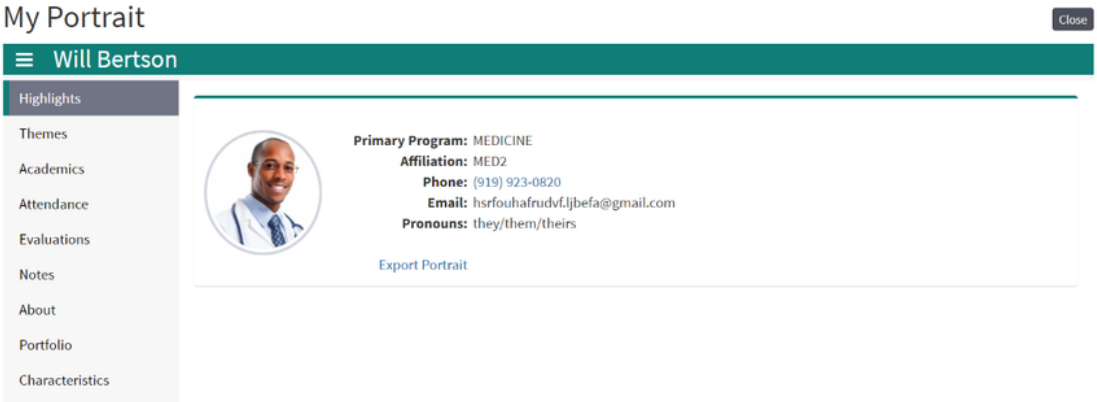
Use the **Account Menu** to access user specific areas of the Leo such as the Exam and Eval Portals, Academic Portrait and your Profile.



1. **My Portrait**: Student's academic portrait
2. **Edit Profile**: Edit account settings
3. **Exam Area:** Exam Logon portal
4. **Eval Portal:** Eval Logon Portal
5. **Sign Out**: Sign out of account

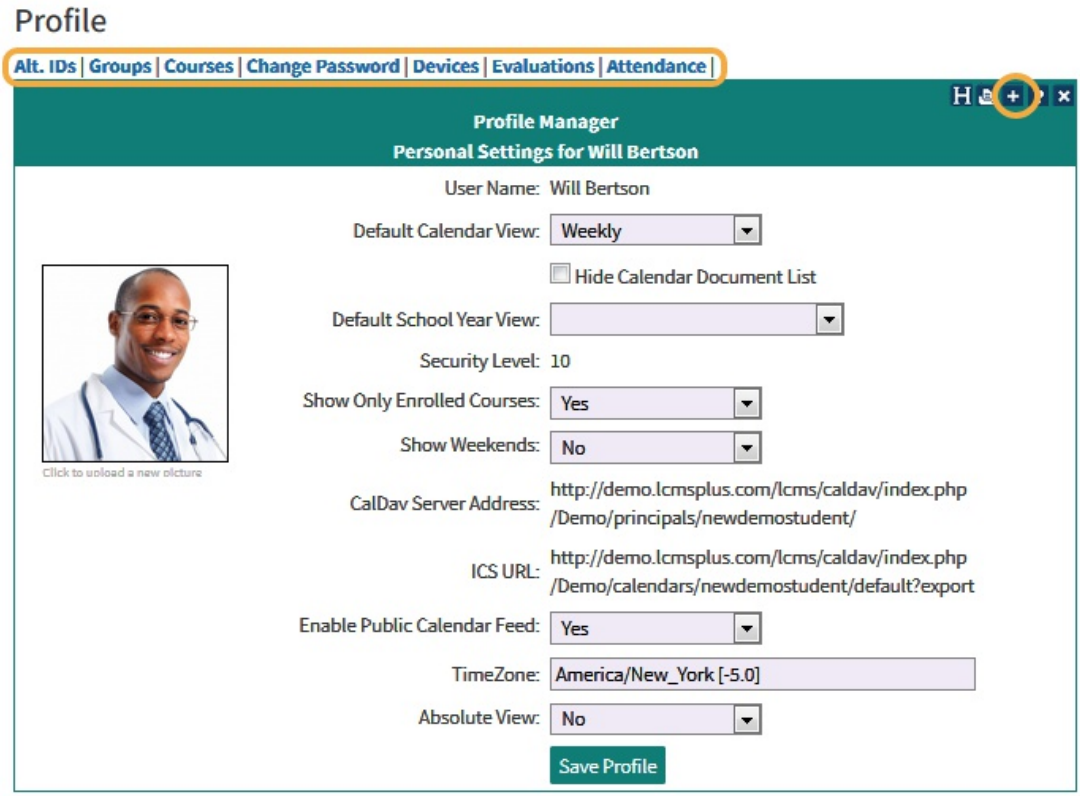
My Portrait

The Academic Portrait displays information about a student's academic career by pulling data from courses (ex. grades), attendance records, all Evaluations of or by the student and general demographic information. Tabs are customized by institution and may display differently than in the screenshot below. The Portrait also include the Portfolio tab, where documents and materials can be uploaded, as well as the option to turn on the collaboration tool to write Noteworthy Characteristics.



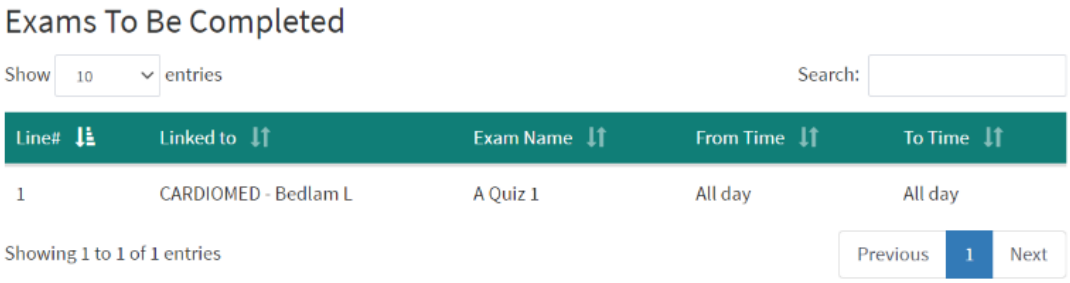
Edit Profile

Use the **Profile Manager** screen to manage basic default settings, and access the Groups, Courses, Change Password, Devices, Evaluations and Attendance menus.



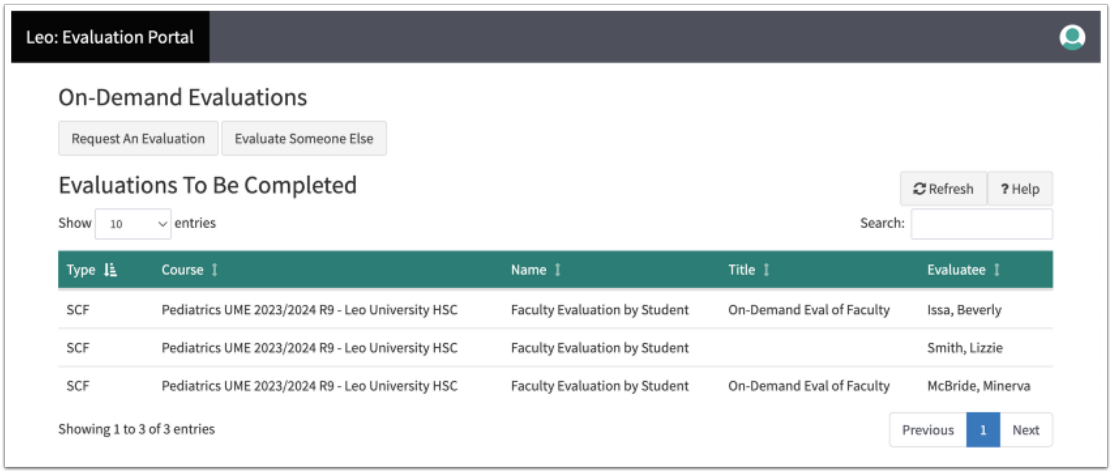
Exam Portal

The Exam Portal is where students will find and access their Exams in Leo. From the Exam Portal students can navigate directly to scheduled exams.



Eval Portal

The Eval Portal is where students will find and access their links for every evaluation that needs to be completed or request On-demand Evaluations *(if enabled)*, in one location.


Leo: Evaluation Portal
On-Demand Evaluations
Request An Evaluation
Evaluate Someone Else
Evaluations To Be Completed
Refresh
Help
Show 10 entries
Search:
Type
Course
Name
Title
Evaluatee
SCF
Pediatrics UME 2023/2024 R9 - Leo University HSC
Faculty Evaluation by Student
On-Demand Eval of Faculty
Issa, Beverly
SCF
Pediatrics UME 2023/2024 R9 - Leo University HSC
Faculty Evaluation by Student
Smith, Lizzie
SCF
Pediatrics UME 2023/2024 R9 - Leo University HSC
Faculty Evaluation by Student
On-Demand Eval of Faculty
McBride, Minerva
Showing 1 to 3 of 3 entries
Previous
1
Next