



## OwlMed Calendar Overview

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### Calendar

The Calendar is the prominent feature in OwlMed that allows Users to see their scheduled Events. Users will have multiple ways to customize the view of their Calendar, ranging from day, week, month and list view.

### Calendar Views:

#### Month View

The screenshot shows the OwlMed calendar interface. At the top, there's a navigation bar with 'LCMS Plus', 'Calendar', 'Courses', and a search bar. Below this, there are navigation buttons: '< today >' (circled 1), 'Filter', 'Add Event', and 'More'. The main area displays 'November 2017' (circled 2) and view options: 'day', 'week', 'month', and 'list'. A help icon (?) is circled 3. The calendar grid shows three weeks (44, 45, 46) with days of the week (Mon-Fri) and dates. Events are shown as colored blocks: purple for 9a, 10a, 11a; blue for 1p; and orange for 9a Clinical Shadowing. Some events have a 'C' icon, indicating they are clinical.

W	Mon	Tue	Wed	Thu	Fri
44	30 9a Introduction to Principles of Cell 10a Pharmacokinetics I 11a Pharmacokinetics II	31 9a Second Messengers Workshop 1p Anatomy Lab	1 9a Pharmacology and Mechanisms 10a Pharmacology and Mechanism 11a Pharmacology and Mechanism 1p Micro Lab	2 9a Simulation Experiences	3 9a Clinical Shadowing
45	6 9a Pharmacogenomics 10a Nuclear Receptors in Diseases 1p Midterm Exam	7 9a Introduction to Pathology 10a The Cell Cycle 11a Molecular Mechanisms of Apoj 1p Anatomy Lab	8 9a Neoplasia I 10a Neoplasia II 11a Neoplasia III 1p Micro Lab	9 9a Simulation Experiences	10 9a Clinical Shadowing
46	13 9a C Response to Injury and Inflai 10a C Skin Wound Healing 11a C Vasculogenesis	14	15 9a Chronic Inflammation in Disease 10a Hemodynamics I & Hemostasi 1p C Micro Lab	16 9a C Simulation Experiences	17 9a C Clinical Shadowing

1. The calendar views can be set to day, week, month or list.
2. Scroll to the future or the past in increments of days, weeks or months, or return to the Today View with a click.
3. Use the ? Icon to reach the Help Screen and access the key explaining the color coding for Events.

### Calendar Color Codes

**LCMS+ Demo Calendar Colors**

Below you will find a listing of color codes used in the calendar along with a description of where the color is used.

Name/Code	Description
LCMS+ Teal Dark #047175	Advisory Dean Lunch
LCMS+ Green Dark #0b5920	Applied Practice
No color chosen	Assessment
LCMS+ Blue Dark #194d6e	Autopsy
LCMS+ Green Dark #0b5920	Basic Science Lunch
No color chosen	Break
No color chosen	Briefing
LCMS+ Red #A63946	Case-Based Instruction/Learning
LCMS+ Orange #ae5c33	Clinical - Inpatient
LCMS+ Pink #c141a8	Clinical Correlation

## Week View

The week at a glance is a convenient way to plan your week.

LCMS Plus Calendar Courses Search ✉ 🔔 👤

< today > Oct 30 – Nov 3, 2017 day week month list

Filter Add Event More

1 2

W44	Mon 10/30	Tue 10/31	Wed 11/1	Thu 11/2	Fri 11/3
Long Events					
7am					
8am					
9am	9:00 - 10:00 Introduction to Principles of Cell Signaling and Pharmacology of	9:00 - 12:00 Second Messengers Workshop	9:00 - 10:00 Pharmacology and Mechanisms of Action of GPCR I	9:00 - 5:00 Simulation Experiences	9:00 - 3:00 Clinical Shadowing
10am	10:00 - 11:00 Pharmacokinetics I		10:00 - 11:00 Pharmacology and Mechanisms of Action of GPCR II		
11am	11:00 - 12:00 Pharmacokinetics II		11:00 - 12:00 Pharmacology and Mechanisms of Action of GPCR - Workshop		
12pm					
1pm		1:00 - 5:00 Anatomy Lab	1:00 - 5:00 Micro Lab		
2pm					

1. Use the Calendar's filters under More, to see the weekends.
2. Click the opposing arrows to display or hide the Documents Menu.

## Week View with Documents

Calendar interface showing a week view for Oct 30 - Nov 3, 2017. The 'week' view is selected. The calendar shows events for W44 from Monday to Friday. A sidebar on the right displays a list of documents related to the events.

	Mon 10/30	Tue 10/31	Wed 11/1	Thu 11/2	Fri 11/3
Long Events					
7am					
8am					
9am	9:00 - 10:00 Introduction to Principles of Cell Signaling and Pharmacology of Receptors	9:00 - 12:00 Second Messengers Workshop	9:00 - 10:00 Pharmacology and Mechanisms of	9:00 - 5:00 Simulation Experiences	9:00 - 3:00 Clinical Shadowing
10am	10:00 - 11:00 Pharmacokinetics I		10:00 - 11:00 Pharmacology and Mechanisms of		
11am	11:00 - 12:00 Pharmacokinetics II		11:00 - 12:00 Pharmacology and Mechanisms of		
12pm					
1pm		1:00 - 5:00 Anatomy Lab	1:00 - 5:00 Micro Lab		

Documents sidebar:

- Introduction to Principles of Cell Signaling and Pharmacology of Receptors
  - Intro\_to\_Principles\_of\_Cell\_Signaling
  - Intro\_to\_Principles\_of\_Cell\_Signaling
- Pharmacokinetics I
  - Pharmacokinetics\_I
  - Pharmacokinetics\_I
- Pharmacokinetics II
  - Pharmacokinetics\_II

## Day View with Documents

The Day or List views organize daily Events in chronological order.

Calendar interface showing a day view for Wed, 11/01/17. The 'day' view is selected. The calendar shows events for W44 on Wednesday. A sidebar on the right displays a list of documents related to the events.

Time	Event
9am	9:00 - 10:00 Pharmacology and Mechanisms of Action of GPCR I
10am	10:00 - 11:00 Pharmacology and Mechanisms of Action of GPCR II
11am	11:00 - 12:00 Pharmacology and Mechanisms of Action of GPCR - Workshop
12pm	
1pm	1:00 - 5:00 Micro Lab

Documents sidebar:

- Pharmacology and Mechanisms of Action of GPCR I
  - Pharmacology\_and\_Mechanisms
  - Pharmacology\_and\_Mechanisms
- Pharmacology and Mechanisms of Action of GPCR - Workshop
  - Pharm\_Workshop\_Guide
- Micro Lab
  - Micro\_Lab\_3

## List View with Documents

Calendar interface showing a list view for Oct 30 - Nov 3, 2017. The 'list' view is selected. The main area shows a chronological list of events by day. A sidebar on the right displays a list of documents related to the events.

Day	Date	Event
Monday	October 30, 2017	9:00am - 10:00am: Introduction to Principles of Cell Signaling and Pharmacology of Receptors
		10:00am - 11:00am: Pharmacokinetics I
		11:00am - 12:00pm: Pharmacokinetics II
Tuesday	October 31, 2017	9:00am - 12:00pm: Second Messengers Workshop
		1:00pm - 5:00pm: Anatomy Lab
Wednesday	November 1, 2017	9:00am - 10:00am: Pharmacology and Mechanisms of Action of GPCR I

Documents sidebar:

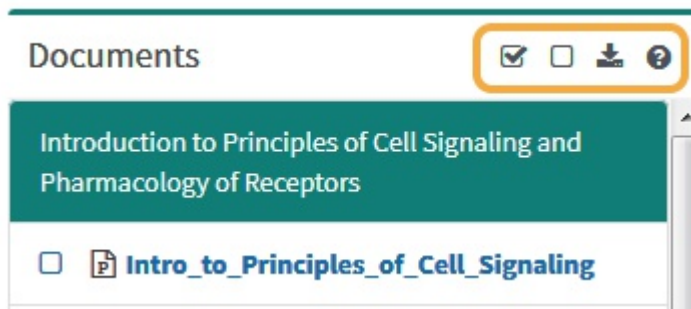
- Introduction to Principles of Cell Signaling and Pharmacology of Receptors
  - Intro\_to\_Principles\_of\_Cell\_Signaling
  - Intro\_to\_Principles\_of\_Cell\_Signaling
- Pharmacokinetics I
  - Pharmacokinetics\_I
  - Pharmacokinetics\_I
- Pharmacokinetics II
  - Pharmacokinetics\_II

The List View provides a chronological view of the week, with or without the Documents

Menu in the side panel.

## Documents

Handy tools for selecting and downloading documents are available in the Calendar, Course and Event screens.



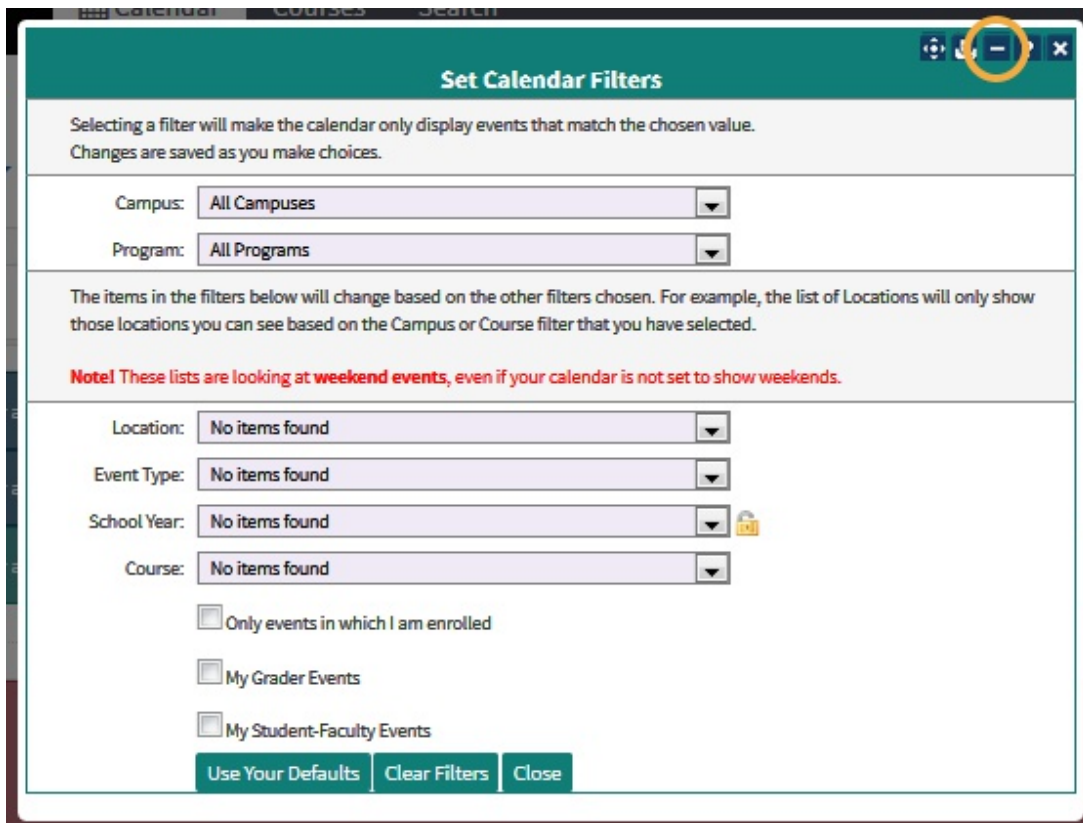
For more detailed information refer to [Download Materials](#) article.

## Filters



## Filters

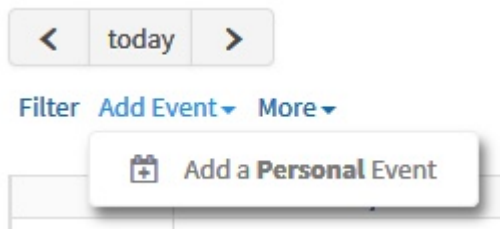
The **Set Calendar Filters** feature allows Users to set personal preference defaults and/or clear filters that they are currently using on their Calendar. Users can select their Campus and Program as well as School Year and Course or choose to see only Events in which they are enrolled.



To see weekends, use the **More** filter.

Toggle inline help off/on with the +/- sign.

## Add Event



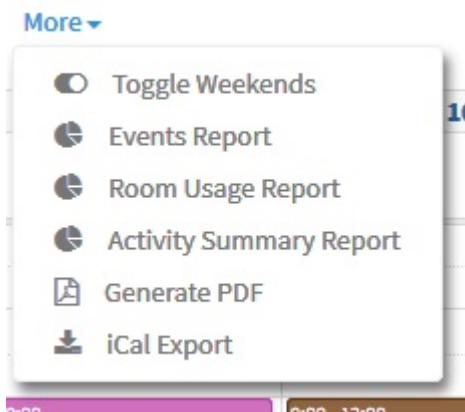
## More

Toggle on/off weekends on the calendar.

View a variety of Calendar reports: Events, Room Usage, or Activity Summary.

Generate and download a PDF version of your Calendar .

Create an iCal calendar export file.



## Generate PDF

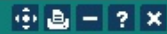
A screenshot of a web form titled 'Generate PDF Calendar'. The form has a dark green header with the title and window control icons. The main content area is white and contains several settings: 'Current Week' (checked checkbox), 'Next Week' (unchecked checkbox), 'Current Month' (unchecked checkbox), 'Primary Only' (checked checkbox), 'Display By:' (dropdown menu set to 'Week'), 'School Year:' (dropdown menu), 'From Date:' (text input '2018-1-15' with a red asterisk), 'To Date:' (text input '2018-1-19' with a red asterisk), 'Course:' (dropdown menu set to '\*ALL ACTIVE COURSES\*'), 'Only enrolled events' (unchecked checkbox), 'Landscape' (checked checkbox), 'Show Weekends' (unchecked checkbox), 'Show Conflicts' (unchecked checkbox), and 'Format:' (dropdown menu set to 'Standard'). At the bottom of the form is a green 'Generate PDF' button.

Select your preferences for a PDF version of your personal Calendar.

## iCal Export

This will generate a standards compliant iCal data file that can be imported into most modern calendaring systems. Save the generated file and then import it into your preferred calendar system.

## Create LCMS+ Demo iCal Export



This screen will generate an iCal file for the calendar events you define. The file name will be [yourID].ics

Current Week

Next Week

Current Month

Primary Only

Academic Year:  ▼

School Year:  ▼

From Date:  \*  
(Click for pop-up calendar)

To Date:  \*  
(Click for pop-up calendar)

Course:  ▼

Only enrolled events

**Generate iCal Export**