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OwlMed Post-Course Roll-Over Checklist



1- Update your Course Homepage

- Syllabus, links, contact info, etc.

2- Add your students

- People → Active Students → Options → Affiliation → MED20##

3- Create/Populate your groups

- People → Groups → Small Group Sets

4- Update/Add Events

- Events → Manage to update dates, times, check for materials, and groups

5- Switch Events from Tentative to Live

Need assistance? Please submit a ticket and the Ed Tech Team will be happy to assist you!