



OME STAFF: What to do after a Course Roll-over

Christine Clevenger - 2025-07-29 - OwlMed and Canvas

OME STAFF: What to do after a Course Roll-over



CHARLES E. SCHMIDT COLLEGE OF MEDICINE + FLORIDA ATLANTIC UNIVERSITY

OwlMed Post-Course Roll-Over Checklist



1- Update your Course Homepage

- Syllabus, links, contact info, etc.

2- Add your students

- People → Active Students → Options → Affiliation → MED20##

3- Create/Populate your groups

- People → Groups → Small Group Sets

4- Update/Add Events

- Events → Manage to update dates, times, check for materials, and groups

5- Switch Events from Tentative to Live

Need assistance? Please submit a ticket and the Ed Tech Team will be happy to assist you!