



OwlMed: How to grade assignments (Faculty)

Marcelle Gornitsky - 2025-06-27 - OwlMed and Canvas

OwlMed: Grading assignments from an Event

Video Tutorial:

<https://fau.mediasite.com/Mediasite/Play/65def7a2091840df8d7ce04e811524201d>

The screenshot shows the 'Final Uploads' section for an event titled 'Introduction to Pediatrics'. The folder is 'Assignment 2 - Reflection - The Role of'. The interface includes a table with columns: Student, Document, Upload New Document, Delete Document, Score, Comment, and Upload Date. A student named Alexander, Ann is highlighted with a red box and a red circle labeled '1'. The document 'Event_Assignment_Submission.V1.docx' is shown with an 'Upload File' link. The 'Score' column shows '10' with a red circle labeled '2'. The 'Comment' column shows 'Great job!' with a red circle labeled '3'. The 'Upload Date' column shows '2020-07-05 07:43:11'. A red circle labeled '4' points to the 'Upload New Document' column header. A red box highlights the 'Options' dropdown menu, which includes 'Export to Gradebook' (labeled with a red circle '3'), 'Students with no Documents', 'Students with Documents', 'Export as Zip File', and 'Back to Folders'.

Student	Document	Upload New Document	Delete Document	Score	Comment	Upload Date
Alexander, Ann	Event_Assignment_Submission.V1.docx	Upload File	Delete	10	Great job!	2020-07-05 07:43:11
Anderson, Felix		Upload File		No assignment	No assignment	
Carisa, Burton		Upload File		No assignment	No assignment	
Carson, Vickey		Upload File		No assignment	No assignment	

1. View a Student's document by clicking the link under the **Document (Download)** column.
2. Use the text boxes under the **Score** and **Comment** columns to input the grade and comments for each Student's Assignment. There is no "Save" button.
3. Scores can be sent to the Gradebook by clicking the **Options drop-down** and selecting **Export Scores**.
4. You can upload a Student's Assignment on their behalf by clicking the Upload File link under the **Upload New Document** column.

Need help finding student assignments? [Click here](#)

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