



[Knowledgebase](#) > [\\*M1 Student Materials\\*](#) > [OwlMed: How to Grade an Exam for Faculty \(short answer\)](#)

## OwlMed: How to Grade an Exam for Faculty (short answer)

Christine Clevenger - 2025-06-19 - [\\*M1 Student Materials\\*](#)

# Faculty Guide to Grading Narrative Exam Questions in OwlMed

1. Visit [OwlMed.fau.edu](https://OwlMed.fau.edu)
2. Navigate to the **Course**
3. Navigate to **Assessments --> Exams --> Grade Exams**

4.

The screenshot shows the OwlMed interface for the course 'Foundations of Medicine 1 (FOM1)'. The left sidebar contains a menu with the following items: Info, Details, Discussions, Announcements, Manage Materials, Mapping, Assessments (expanded), Gradebook, Exams (highlighted), Grade Exams (highlighted), Student Assignments, Events, and Settings. The main content area features the FAU logo and the course title 'Foundations of Medicine 1 (FOM1)'. Below the title, there is a 'Course Description' and 'Course Goals' section. The 'Course Description' states: 'The Foundations of Medicine (FOM) course provides students with an understanding of the fundamental principles necessary to become a competent, compassionate and professional physician with opportunities for direct patient care. FOM is divided into four courses: FOM 1, 2, 3 and 4, which will run throughout the first two years of medical school. This separation is designed to provide a summative assessment to students at the end of each FOM course.' The 'Course Goals' section lists five goals: 1) interview and examine patients; 2) answer clinical questions; 3) understand the importance of patient advocacy and disease prevention; 4) explore the barriers to healthcare and instill the foundation for the ethical and legal framework of patient care; and 5) integrate the knowledge of basic science, clinical skills and the science of clinical practice components. The course also introduces the skills needed to provide care to specific vulnerable populations and learn the basic tenets of working in interprofessional teams.

5. Select the **exam** name that you will be grading.
6. Select the **student name** to grade the student's responses

Foundations of Medicine 1

COM 2023/2024

Materials

BMS 6015 - Foundations of Medicine 1 COM 2023/2024 R1 - Boca Raton

PICO Question Assignment

Un-Graded Entries Only

View Options

Download Print Help

Viewing 1 to 10 of 14

Search:

Student Name	Questions To be Graded	Questions Already Graded
Doe, John	2	0
Doe, Jane	2	0
Smith, Michael	2	0
Smith, Michelle	2	0
Williams, Robin	2	0

7. Review the question, the student response, and add in the score.

1. (**TIP:** Toggle off the materials list to make more space for grading! See red arrow above)

8. Click **Back to Student List**

BMS 6015 - Foundations of Medicine 1 COM 2023/2024 R1 - Boca Raton

Exam:

Student:

Only answered questions will be displayed

View

Back to Student List

Download Print Help

Viewing 1 to 2 of 2

Search:

Q#	Prompt	Answer	Score
----	--------	--------	-------

1. Once complete, notify OME, so they may push the grades to the gradebook.