



## Qualtrics: Creating a Survey

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# Creating a Qualtrics Survey

1. Navigate to **fau.qualtrics.com**
  2. Select **Create New Project**
  3. Select **Survey**
  4. Select **Get Started**
  5. Title your Survey then select **Create Project**
  6. Type your question by clicking inside the question box
  7. Choose **Add a New Question** and select a question type
    - Tip:** Add a Captcha Verification question to add security to your survey
- 7.1 Edit Question Types by selecting question box

## 7.2 Locate the left column to edit question including Question Type, Answer Type, Choices, and Format

8. Once you have added all your questions, select **Publish**, then **Preview** your Survey

**Tip:** If you preview your survey, your response(s) will be saved in the results.

Tags

create a survey

creating a survey

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survey