

Knowledgebase > OwlMed and Canvas > Canvas: Creating an Assignment

Canvas: Creating an Assignment

Samantha Starr - 2025-04-07 - OwlMed and Canvas

How to Create an Assignment in Canvas

Option 1:

1. Locate Module you want to add an assignment and select the plus

⊘▼ <mark>+</mark> :

sign

2. Select [Create Assignment] then Assignment Name and Add Item

Add	Assignment	✓ to Test					
	ect the assignment you want to as	sociate with this module	e, or add an a	ssignment b	y selecting "Cre	ate Assignment".	A
	eate Assignment] ignments						
	Test Assignment						
	ivas Assignment						
	Admission Document #2 Test Assignment						
FO							
	ting Started						
Imp	orted Assignments						•
Assig	nment Name:						
Inden	tation: Don't Indent	~					
						Cancel	Add Item
		01 0100000 1100					

3. Select the newly created Assignment

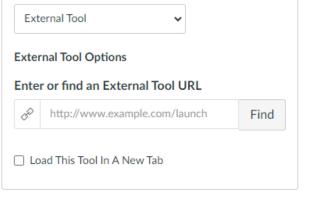
- 4. Select **Edit**
- 5. Add Assignment Details

Assignment #1		
Edit View Insert Form		
12pt \lor Paragraph \lor	$\mathbf{B} I \underline{\cup} \underline{A} \lor \underline{\mathscr{A}} \lor \mathbf{T}^2 \lor \left \begin{array}{c} \mathscr{P} \lor \underline{\mathbb{K}} \sqcup \underline{\mathbb{K}} \lor \underline{\mathbb{K}} \sqcup \underline{\mathbb{K}} \lor \underline{\mathbb{K}} \sqcup \underline{\mathbb{K}} \underline{\mathbb{K}} \sqcup \underline{\mathbb{K}} \underline{\mathbb{K}} \underline{\mathbb{K}} \underline{\mathbb{K}} \sqcup \underline{\mathbb{K}} \underline{\mathbb{K}} \mathbb{K$	騒 ◇ 聞 ◇ ☆ ◇
р		$f = 0 \text{ words} > 2^{7} $
Points		
Assignment Group	Canvas Assignment 🗸	
Display Grade as	Complete/Incomplete	

6. Locate **Submission Type**

1. Select No Submission, Online, On Paper, or External Tool

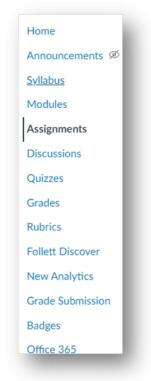
Online	~
Online Entry Options	
Text Entry	
Website URL	
Media Recordings	
Student Annotation	
File Uploads	



Tool and select **Find** to search for and use turnitin to detect plagiarism, grammar, check, and access to grading tools]

- 7. Select Entry Option
- 8. Select Save & Publish or Save
 - 1. Save & Publish-Available to students enrolled in the course
 - 2. Save-Continue working on an assignment before publishing for students to view

Option 2:



- 1. Select Assignments on the left column
 - + Assignment
- 2. Select add **Assignment** button
- 3. Add Assignment Details

Assignment Name		
Assignment #1		
Edit View Insert Fo 12pt ~ Paragraph ~	rmat Tools Table $ \mathbf{B} \underline{I} \bigcup \Delta \lor \mathbf{Z} \lor T^2 \lor \mathscr{P} \lor \boxtimes \lor \boxtimes \lor \boxtimes \lor \boxtimes \lor \blacksquare \checkmark \blacksquare \diamondsuit ec ec \lor \lor :$	
p		
Points	0	
Assignment Group	Canvas Assignment 🗸	
Display Grade as	Complete/Incomplete	

4. Locate **Submission Type**

1. Select No Submission, Online, On Paper, or External Tool

Online 🗸	
Online Entry Options	
Text Entry	
URL	
Media Recordings	
Student Annotation	
File Uploads	
External Tool	
External Tool Options	
Enter or find an External Tool URL	
A http://www.example.com/launch	Find
Load This Tool In A New Tab	

5. Select Entry Option

- 6. Select Save & Publish or Save
 - 1. Save & Publish-Available to students enrolled in the course
 - 2. **Save**-Continue working on assignment before publishing for students to view
- 7. Optional: add new assignment to a module
 - 1. Locate Module you want to add an assignment and select the



plus sign

2. Select Assignment Name and Add Item

Add Assignment	✓ to Test			
Select the assignment you want to a	associate with this module, or	add an assignment by selec	ting "Create Assignment".	
[Create Assignment]				
Assignments Test Assignment				
Canvas Assignment				
Admission Document #2 Test Assignment				
FOM1				
Getting Started Imported Assignments				
Imported Assignments				· ·
Assignment Name:				
Indentation: Don't Indent	~			
			Cancel	Add Item

- Tags
- <u>assignment</u>
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- creating an assignment