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Adding Additional Time on OwlMed Active Exams

Samantha Starr - 2024-09-24 - [OwlMed and Canvas](#)

To add additional time to a student's exam, you can use the Reset option:

- Go to the Manage Exams screen
- Find exam - click into the **Responses** column

Course Template Campus Level Section: Leo Professional Development Event: Test Close

Section: Leo Professional Development COM 2022/2023 Materials

Details Discussions Announcements Manage Materials Messages Mapping Assessments Evaluations Peer Evaluations Gradebook Exams Manage Exams

Exam Manager
Leo Professional Development COM 2022/2023 (r1)

View Options

Viewing 1 to 2 of 2 Search:

Name	Responses	View Exam	Link	Access?	Details	PDF	Key
Leo Test OBGYN Clinical Reasoning Exam	1/4	View	Event	Yes			key
Sample Exam	0/0	View	Course	No			key

Show 10 entries Previous 1 Next

- Find the student's name - click into the **Reset** column

Refreshing in: 45

Results Summary
Exam: Leo Test OBGYN Clinical Reasoning Exam
Linked to LEOPD - Test
Total Points: 137

View Options Refresh PDF Response Report

Viewing 1 to 4 of 4 Search:

Student	Answered	Score	Possible	Bonus	Reporting	Reset	LinkStatus	Leader
test, student (test)	0		137	0	Remove	Open	Linked	No
Test2, Student (Test2)	0		137	0	Remove	Open	Linked	No
Test3, Student (test3)	0		137	0	Remove	Open	Linked	No
Test4, Student (test4)	0		137	0	Remove	Open	Linked	No

Show 10 entries Previous 1 Next

- Update the fields as appropriate - click **Save**

Reset Survey/Exam status

Exam: Leo Test OBGYN Clinical Reasoning Exam

Attempts Allowed: 1

Student: student test

Submitted: *

No

Reset Method: *

Extend Exam

Extend Original end time by:

8

Submit Count:

0

Save

-
- Submitted = No
- Reset Method = Extend Exam
- Extend Original end time by: 8 (or whatever amount of time)
- Submit Count = 0

If needed, you can also manage a student's specific access time. This can be done by going to the Manage Exams screen and clicking into the **Access** column.

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- [manage exams](#)
- [OwlMed](#)